SANRAL

BUILDING SOUTH AFRICA
THROUGH BETTER ROADS

THE SOUTH AFRICAN NATIONAL ROADS AGENCY SOC LIMITED

BID NUMBER: NRA 2026/0084(B)

CONTRACT SANRAL	**PROJECT DESCRIPTION** CONSULTING ENGINEERING SERVICES FOR THE ROUTINE ROAD MAINTENANCE OF:
N.002-025-2026/1F	NATIONAL ROUTE 2 SECTIONS 2 TO 5 BETWEEN ELGIN FOREST RESERVE (KM 18.33) AND RIETKUIL OUTSPAN (KM 26.55) AND R43 SECTION 1 (KM 0.00) AND (KM 2.74)
N.007-046-2026/1F	NATIONAL ROUTE 7 SECTIONS 4 TO 6 FROM MELKBOOM (KM 35.39) TO NC/WC BORDER (KM 30.47)
N.001-012-2026/1F & N.001-014-2026/1F	NATIONAL ROUTE 1 SECTIONS 1 TO 2 BETWEEN BERGRIVIER (km 54.10) AND FLORENCE (km 6.83) AND RAMP TIE IN FROM R101 BETWEEN km 65.55 AND km 67.45 (TOLL) AND THE ROUTINE ROAD MAINTENANCE OF NATIONAL ROUTE 1 SECTIONS 1 TO 4 BETWEEN JOOSTENBERGVLAKTE (km 30.44) AND CONSTABLE (km 21.68) (NON-TOLL)

ISSUE DATE: 28 August 2026

BRIEFING SESSION DATE: 7 September 2026 at 10:00

CLOSING DATE: 28 September 2026

CLOSING TIME: **12:00 PM**

VOLUME 1
BASE DATE: **August 2026**
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PART T1: TENDERING PROCEDURES

SBD1 FORM

INVITATION TO BID

BID NUMBER:	**NRA 2026/0084 (B)**	ISSUE DATE:	28 August 2026	CLOSING DATE:	**28 September 2026**	CLOSING TIME:	**12.00**
DESCRIPTION	**CONTRACT SANRAL N.002-025-2026/1F:** CONSULTING ENGINEERING SERVICES FOR THE ROUTINE ROAD MAINTENANCE OF NATIONAL ROUTE 2 SECTIONS 2 TO 5 BETWEEN ELGIN FOREST RESERVE (KM 18.33) AND RIETKUIL OUTSPAN (KM 26.55) AND R43 SECTION 1 (KM 0.00) AND (KM 2.744) **CONTRACT SANRAL N.007-046-2026/1F:** CONSULTING ENGINEERING SERVICES FOR THE ROUTINE ROAD MAINTENANCE OF NATIONAL ROUTE 7 SECTIONS 4 TO 6 FROM MELKBOOM (KM 35.39) TO NC/WC BORDER (KM 30.47) **CONTRACT SANRAL N.001-012-2026/1F & N.001-014-2026/1F:** CONSULTING ENGINEERING SERVICES FOR THE ROUTINE ROAD MAINTENANCE OF NATIONAL ROUTE 1 SECTIONS 1 TO 2 BETWEEN BERGRIVIER (km 54.10) AND FLORENCE (km 6.83) AND RAMP TIE IN FROM R101 BETWEEN km 65.55 AND km 67.45 (TOLL) AND THE ROUTINE ROAD MAINTENANCE OF NATIONAL ROUTE 1 SECTIONS 1 TO 4 BETWEEN JOOSTENBERGVLAKTE (km 30.44) AND CONSTABLE (km 21.68) (NON-TOLL)						
VALIDITY PERIOD	12 Weeks calendar days including the first day and including the last day.						

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO					
CONTACT PERSON	ProcurementWR7@sanral.co.za				
TELEPHONE NUMBER	N/A				
E-MAIL ADDRESS	ProcurementWR7@sanral.co.za				
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE	UNIQUE REGISTRATION REFERENCE NUMBER: MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] ☐ Yes ☐ No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT MUST BE SUBMITTED FOR PURPOSES OF COMPLIANCE WITH THE B-BBEE ACT]					
ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?					☐Yes ☐No [IF YES, ANSWER QUESTIONAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?					

☐ YES ☐ NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA?

☐ YES ☐ NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?
☐ YES ☐ NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?

☐ YES ☐ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?

☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 1.3 BELOW.

PART B
TERMS AND CONDITIONS FOR BIDDING

1. TAX COMPLIANCE REQUIREMENTS
1.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
1.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
1.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
1.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
1.5 IN BIDS WHERE UNINCORPORATED CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
1.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER: ……

CAPACITY UNDER WHICH THIS BID IS SIGNED: ……

(Proof of authority must be submitted e.g. company resolution)

DATE:

PART T1: TENDERING PROCEDURES

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SOUTH AFRICAN NATIONAL ROADS AGENCY SOC LIMITED

BID NUMBER: NRA 2026/0084(B)

T1.1 TENDER NOTICE AND INVITATION TO TENDER/SBD1

The South African National Roads Agency SOC Limited (SANRAL) invites tenders for the provision of Routine Road Maintenance Consulting Services for the projects in the Western Cape Province described in the table below:

Contract Number	**Project Description**	**District and Local Municipality**
N.002-025-2026/1F	NATIONAL ROUTE 2 SECTIONS 2 TO 5 BETWEEN ELGIN FOREST RESERVE (KM 18.33) AND RIETKUIL OUTSPAN (KM 26.55) AND R43 SECTION 1 (KM 0.00) AND (KM 2.74)	Overberg District Municipality ; Theewaterskloof and Swellendam Local Muncipality
N.007-046-2026/1F	NATIONAL ROUTE 7 SECTIONS 4 TO 6 FROM MELKBOOM (KM 35.39) TO NC/WC BORDER (KM 30.47)	West Coast District Municipality ; Matzikama Local Municipality
N.001-012-2026/1F & N.001-014-2026/1F	NATIONAL ROUTE 1 SECTIONS 1 TO 2 BETWEEN BERGRIVIER (km 54.10) AND FLORENCE (km 6.83) AND RAMP TIE IN FROM R101 BETWEEN km 65.55 AND km 67.45 (TOLL) AND THE ROUTINE ROAD MAINTENANCE OF NATIONAL ROUTE 1 SECTIONS 1 TO 4 BETWEEN JOOSTENBERGVLAKTE (km 30.44) AND CONSTABLE (km 21.68) (NON-TOLL)	Stellensbosch, Drakenstein and Breede Valley Municipalities; Cape Winelands District Municipality

The approximate programme is for design and construction documentation to be completed by November 2026 followed by supervision of up to 60 months. The commencement date of the supervision phase will be communicated at the Handover meeting.

Only tenderers who are registered on the National Treasury Central Supplier Database at the tender closing date, are eligible to tender.

Joint Ventures (JV) will be allowed on condition that one JV partner is a Targeted Enterprise. The JV partner will, however, not contribute to sub-contract target for Targeted Enterprises.

TENDER DOCUMENTS

Tender documents are available from Friday, 28 August 2026 for free download from the SANRAL's website. Tenderers must have access to Microsoft © Office 2013 and Acrobat Adobe © 9.0 or similar compatible software.

TENDERER'S MEETING (Compulsory clarification meeting (virtual))

A compulsory clarification briefing session will be conducted virtually on Monday, 7 September 2026 at 10:00 for a period of 2 hours. The briefing session will start punctually, and information will not be repeated for the benefit of respondents arriving late.

Microsoft Teams
Join: https://teams.microsoft.com/meet/381030369263884?p=ExeCIVid8bGcyCISfw
Meeting ID: 381 030 369 263 884
Passcode: QD2wb7Cw

Tenderers will be allowed into the meeting up to 30 minutes before the indicated start time. This is to allow all tenderers to complete their registration information. An online tender register for the Briefing Session will be shared in the meeting chat forum for completion.

The meeting chairperson will indicate the time for the closing of the registration at the start of the meeting. The Tender Registration will be closed at the time indicated by the meeting Chairperson. Late registration will not be allowed, and their submissions shall be declared non-responsive. A tenderer's representative cannot represent more than one tenderer at the tender briefing meeting.

Late arrivals will not be allowed to participate in the meeting and their submissions shall be declared non-responsive. A tenderer's representative cannot represent more than one tenderer at the tender briefing meeting.

A tender clarification briefing presentation will be sent to all tenderers who attended the briefing session it is the responsibility of the tenderer to ensure they receive the presentation.

A tenderer's representative cannot represent more than one tenderer at the tender briefing meeting.

CLOSING DATE

The closing time and date for receipt of tenders is 12:00 on Monday, 28 September 2026.

Tenders must be placed inside the tender box at:

The Reception Area

The South African Roads Agency SOC Limited.

1 Havenga Street

Oakdale

Bellville

7530

- Telegraphic, telephonic, telex, facsimile, e-mailed tenders will NOT be accepted**.**
- No late tenders will be accepted after closing date and time.
- Bidders to ensure that their names and contact details are reflected on the cover page of the tender document.
- Tenders may only be submitted on the tender documentation that is issued.
- Requirements for sealing, addressing, delivery, opening and assessment of tender are shared in the Tender Data.

Queries relating to issues arising from these documents may be addressed to: ProcurementWR7@sanral.co.za

T1.2 TENDER DATA

The conditions of tender are the standard conditions of tender as contained in Annexure C of the **CIDB STANDARD FOR UNIFORMITY IN ENGINEERING AND CONSTRUCTION WORKS CONTRACTS** as per Government Notice No. 423 published in Government Gazette No. 42622 of 08 AUGUST 2019 and as amended from time to time. (see www.cidb.org.za).

The standard conditions of tender make several references to the tender data for details that apply specifically to this tender. The tender data shall have precedence in the interpretation of any ambiguity or inconsistency between the tender data and the standard conditions of tender.

Each item of data given below is cross-referenced to the clause marked "C" in the above-mentioned Standard Conditions of Tender.

Clause Number	Tender Data
C.1	**GENERAL**
C.1.1	**Action** The Employer is The South African National Road Agency SOC Limited (SANRAL). The Employer's domicilium citandi et executandi (permanent physical business address) is: 48 Tambotie Avenue Val de Grace Pretoria, 0184
C.1.2	**Tender Documents** The tender documents issued by the Employer will be in electronic format and comprise the following: (specific colours only applicable to the final signed contract document) **BOOK 1:** **Part T1: Tendering Procedures** • T1.1 Tender Notice and Invitation to Tender (White) • T1.2 Tender data **Part T2: Returnable Schedules** • T2.1 List of Returnable Documents • T2.2 Tender Schedules **BOOK 2 and BOOK 3** (Project Specific): **Part C1: Agreements and contract data** • C1.1 Form of Offer and Acceptance (Yellow) • C1.2 Contract Data (Yellow) • C1.3 Other contract forms (Yellow) **Part C2: Pricing data** • C2.1 Pricing instructions (Yellow) • C2.2 Pricing Schedules / Bills of Quantities (Yellow) **Part C3: Scope of work** • C3 Scope of Work (Blue) **Part C4: Site Information** • C4 Site Information (Green) **Part C5: Annexure** (White)

C.1.3	**Interpretation** Wherever reference is made in the documentation to Bill of Quantities it shall also mean Pricing Schedule.
	Wherever reference is made in the documentation to Consulting Engineer it shall also mean Service Provider.
C.1.4	**Communication and employer's agent** The language for communications is English. The Employer's Agent can be contacted at ProcurementWR7@sanral.co.za
C.1.5	**Cancellations and Re-Invitation of Tenders** An employer may, prior to the award of the tender, cancel a tender if a) due to changed circumstances, there is no longer a need for the engineering and construction works specified in the invitation. b) funds are no longer available to cover the total envisaged expenditure; or c) no acceptable tenders are received. d) there is a material irregularity in the tender process. e) the validity period has lapsed. f) the tender is non-responsive. The decision to cancel a tender invitation must be published in the same manner in which the original tender invitation was advertised An employer may only with the prior approval of the relevant treasury cancel a tender invitation for the second time.
C.1.5.3	Clause C.1.5.3 is not applicable
C.1.6	**Procurement Procedures**
C.1.6.1	Unless otherwise stated in the tender data, a contract will, subject to C.3.13, be concluded with the tenderer who in terms of C.3.11 is the highest ranked or the tenderer scoring the highest number of tender evaluation points, as relevant, based on the tender submissions that are received at the closing time for tenders.
C.1.6.2	**Competitive negotiation procedure** Clause C.1.6.2 is not applicable.
C.1.6.3	**Proposal procedure using the two stage-system** Clause C.1.6.3 is not applicable.
C.2	**Tenderer's Obligations**
C.2.1	**Eligibility**
C.2.1.1	Only tenderers who satisfy the criteria stated below and who are not, nor are any of their principals under any restriction to do business with the Employer are eligible to submit a tender: a) Meet the minimum requirements for the key persons (Contract Engineer) as stated in the Scope of Works in Clause C3.1.10: Personnel Requirements; excluding 3.1.10, which is dealt with under Tender Data C3.13(k). b) Registered on National Treasury Central Supplier Database. Tenderers, or in the event of a Joint Venture (JV), each member of the JV, shall be registered on the National Treasury Central Supplier Database at the closing date for tender submissions. If not registered as verified online at tender closing, the tenderer will be declared non-responsive. Failure to satisfy the eligibility criteria will result in a non-responsive tender.

C.2.2	**Cost of tendering** Tender documents are available from National Treasury's eTender Portal and SANRAL website at no cost.
C.2.4	**Confidentiality and copyright** Confidentiality and copyright of documents Treat as confidential all matters arising in connection with the tender. Use and copy the documents issued by the employer only for the purpose of preparing and submitting a tender offer in response to the invitation.
C.2.6	**Acknowledge addenda** Failure to apply instructions contained in addenda may render a tenderer's offer non-responsive in terms of Condition of Tender C.3.8.
C.2.7	**Clarification meeting** The arrangements for a compulsory briefing session are as stated in the Tender Notice and Invitation to Tender (T1.1). Tenderers must sign the attendance list in the name of the tendering entity. Addenda will be issued to and tenders will be received only from those tendering entities appearing on the attendance list. **A tenderer's representative cannot represent more than one tenderer at the tender briefing meeting.**
C.2.8	**Seek clarification** Request clarifications at least 8 (eight) working days before the closing date.
C.2.9	**Insurance** No insurance is provided by the Employer.
C.2.10	**Pricing the tender offer** Tenderers are required to state the rates and currencies in Rand. Separate forms, as part of the Pricing Schedule, has been provided wherein the Employer has provided hourly rates for different staff categories. The hours tendered in these forms for the duties of the Engineer during the Administration and Monitoring stage and Close Out will be utilised to calculate the appropriate monthly sum or Lump Sum for these stages. This monthly sum will become the appropriate rate in the Pricing Schedule.
	All rates and/or sums tendered shall **not** be negative.
C.2.11	**Alterations to documents** Do not make any alterations or additions to the tender documents, except to comply with instructions issued by the employer, or necessary to correct errors made by the tenderer. All signatories to the tender offer shall initial all such alterations
C.2.12	**Alternative tender offers** Alternative tender offers will not be considered.
C.2.13	**Submitting a tender offer**
C.2.13.1	If a tenderer, including key persons, a joint venture partner or a Targeted Enterprise, submits or participates in more than one tender for the same project, then all such tenders shall be disqualified.

C.2.13.2	Submit the tender offer electronically on a flash drive (in the relevant MS Word and MS Excel format as issued, and not in .pdf format, except where so specified and a printed copy of the Form of Offer and Summary of Pricing Schedule).
C.2.13.3	**Only the following needs to be submitted:** For a single tender submission: The tenderer is required to submit all certificates listed in the List of Returnable Schedules as scanned copies, in .pdf format, on a flash drive. For multiple project submissions (SCM Bid number): The tenderer is required to submit the following in the prescribed format, on a flash drive: • All certificates listed in the List of Returnable Schedules (except the C Forms) as scanned copies, in .pdf format, on a flash drive for the batch submission. • **All the C forms which shall be a project specific submission** as scanned copies, in .pdf format or in the prescribed format. Include named separate project folders. In the event of any discrepancy between the contents of the electronically priced schedule and the electronically provided pricing schedule in pdf format, the contents of the provided pdf format shall be taken as the valid contents. For the information provided by the tenderer as part of his submission, e.g. rates, the signed print-out shall be taken as the valid submission.
C.2.13.5	The Employer's address for delivery of tender offers and identification details to be shown on each tender offer package are: As indicated in the Tender Notice Tenders must be submitted during office hours (09:00 to 16:00) Monday to Friday at the Employer's address. It is in the tenderer's interest to ensure that the delivery of the tender offer is recorded in the Employer's tenders received register in the name of the tendering entity. In cases where the tender document is couriered to the regional office clear instructions to the person delivering the document must be given that the register must still be completed in the name of the tendering entity.
C.2.14	**Information and data to be completed in all respects** Provided that the omission is not a material omission, the Employer reserves the right to condone the omission and may waive any nonconformities in the tender. Provided that the omission is not a material omission, the Employer reserves the right to condone the omission and may request the tenderer to submit the necessary information or documentation, within a reasonable period of time, to rectify non-material non-conformities in the tender related to documentation requirements.
C.2.15	The closing time for submission of tender offers is **12:00 pm on Monday, 28 September 2026.**
C.2.16.	**Tender offer validity**
C.2.16.1	Hold the tender offer(s) valid for **twelve (12) weeks** for acceptance by the Employer at any time during the validity period stated after the closing time stated in the tender data
C.3	**The Employer's undertakings**
C.3.1 C.3.1.1	**Respond to requests from the tenderer** The Employer shall respond to clarifications received up to 3 (three) working days before tender closing date.
C.3.2	**Issue Addenda** The Employer shall issue addenda until 10 (ten) working days before tender closing date.
C.3.4	**Opening of tender submissions**

C.3.4.1	There will be a public opening of tenders approximately 1 (one) hour after the tender closing at the location of the Tender closing. The Tender opening register will be made available to all tenderers whom submitted a bid.
C.3.7	**Grounds for rejection and disqualification** Determine whether there has been any effort by a tenderer to influence the processing of tender offers and instantly disqualify a tenderer (and his tender offer) if it is established that he engaged in corrupt or fraudulent practices. In the event of disqualification, the Employer may, at its sole discretion, claim damages from the tenderer and impose a specified period during which tender offers will not be accepted from the offending tenderer and the Employer shall inform the National Treasury in writing.
C 3.8	**Test for Responsiveness** A responsive tender is one that conforms to all the terms, conditions, and specifications of the tender documents without material deviation or qualification. • Tenderer has submitted bid on time • Tenderer has submitted bid with fully completed and signed Form of Offer A material deviation or qualification is one which, in the Employer's opinion, would: a) detrimentally affect the scope, quality, or performance of the works, services or supply identified in the Scope of Work, b) significantly change the Employer's or the tenderer's risks and responsibilities under the contract, or c) affect the competitive position of other tenderers presenting responsive tenders, if it were to be rectified. Reject a non-responsive tender offer, and not allow it to be subsequently made responsive by correction or withdrawal of the non-conforming deviation or reservation.
C.3.9	**Arithmetical errors, omissions, discrepancies and imbalanced unit rates** Check responsive tenders for discrepancies between amounts in words and amounts in figures. Where there is a discrepancy between the amounts in figures and the amount in words, the amount in words shall govern. Check responsive tender offers for: a) the gross misplacement of the decimal point in any unit rate; b) omissions made in completing the Pricing Schedule or Bills of Quantities; or c) arithmetic errors in: (i) line item totals resulting from the product of a unit rate and a quantity in Bills of Quantities or Schedules of Prices; or (ii) the summation of the prices; d) imbalanced unit rates. Notify shortlisted tenderers of all errors, omissions or imbalanced rates that are identified in their tender offers. Where the tenderer elects to confirm the errors, omissions or re-balancing of imbalanced rates the tender offer shall be corrected as follows: a) if Bills of Quantities or Pricing Schedules apply and there is an error in the line item total resulting from the product of the unit rate and the quantity, the unit rate shall govern and the line item total shall be corrected. Where there is an obviously gross misplacement of the decimal point in the unit rate, the line item total as quoted and the unit rate shall be corrected.

	b) Where there is an error in the total of the prices either as a result of other corrections required by this checking process or in the tenderer's addition of prices, the total of the prices shall be corrected. c) Where the unit rates are imbalanced, the tenderer shall adjust such rates by increasing or decreasing them and selected others while retaining the total of the prices derived after any other corrections made under (a) and (b) above. Where there is an omission of a line item, no correction is possible and the offer may be declared non-responsive. Should the original price not be retained after balancing the rate, the submission will be rendered non-responsive. Declare as non-responsive and reject any offer from a tenderer who elects not to accept the proposed correction of the errors, omissions or imbalanced rates. During testing of tender responsiveness, Clause C.3.8 of the CIDB tender conditions will be applicable. The tenderer is required to submit balanced unit rates for Rate Only items in the Pricing Schedule. The rates submitted for these items will be taken into account in the evaluation of tenders.
C.3.11	**Evaluation of tender offers** **Stage 1 Test for Responsiveness as outlined by Clause C3.8** **Stage 2 Mandatory Administration Criteria** 1. Completed in full and signed Form of offer (all required information completed, signed and dated by the tenderer and two (2) witnesses) 2. Bidder is registered with CSD 3. Bidder has Valid Letter of Good Standing issued in accordance with the Compensation for Occupational Injuries and Diseases Act (COIDA). 4. Attendance of compulsory briefing session. 5. Must meet the minimum requirements for Key Persons as stated in Part C3: Scope of Works, Clause C3.1.10: Personnel requirements – Contract Engineer, and Tender data Clause C3.11 – Key Persons **Contract Engineer** - Who shall be a permanent employee of the tenderer. **Stage 3 Functionality Evaluation Criteria** Functionality is the terminology used to define the technical ability of the Tenderer, based on experience to deliver the required product in accordance with the specialized quality, reliability, and functionality. The functionality evaluation will be conducted by the Evaluation Committee which comprises of various skilled and experienced members from diverse professional disciplines. The evaluation process will be based on functionality criteria for each project (on an individual basis) which form part of the bid. The criteria will be as follows: Points allocated for Functionality shall be evaluated in accordance with the criteria as listed below. Total Quality points allocated shall be 100. Tenderer must score an overall minimum threshold of **70** points out of 100. This is required to be achieved for the tender to be eligible for further evaluation. **Evaluating quality / functionality** The quality criteria and maximum score (including the relevant returnable schedule to calculate the score) in respect of each of the criteria are as follows: A detailed explanation of the evaluation scoring is provided further in this document as "**SANRAL – EXPLANATION OF CONSULTANT TENDER EVALUATION SCORING FOR ROUTINE MAINTENANCE PROJECTS"**

Description of quality criteria	Maximum number of Tender evaluation points
Technical experience in comparable projects (B - Forms)	30
Management ability in comparable projects (B - Forms)	15
Workplan Appropriateness (WA) to the size and nature of the work (Form C2.4)	30
Quality assurance systems which ensure conformance to Employer's stated requirements (Form B4)	10
Past performance experience on reference projects (Form B6)	15
Total evaluation points for quality (M_S)	100

* The minimum number of evaluation points for quality is not less than 70.

An explanation of the evaluation methodology is provided as part of the Tender Data.

Key Persons

As part of the quality / functionality criteria as specified above, Key persons shall be used to calculate the technical experience and managerial ability score. Each proposed candidate shall complete the relevant B1 and B2 forms included in the Returnable Schedules. The Contract Engineer (CE) and the Assistant Contract Engineer (ACE) (if applicable) will be limited to participate in a maximum number of 6 (six) Routine Road Maintenance contracts with the Employer which will be complete after the Taking Over Certificate is issued to the Contractor. The proposed candidate for any position shall be a permanent staff member of the tenderer and not a contracted person, this must be indicated on form B2 and a signed letter of confirmation from the candidate must be submitted with the relevant B-forms, together with the relevant proof of all statutory and regulatory documentation as required. For clarity this shall mean copies of Salary slips and proof of payment, Pay As You Earn (PAYE), Unemployment Insurance Fund (UIF) and Skill Development Levy payments made by the Tenderer on behalf of its employee (Key person) for the last three (3) months prior to tender closing. Should the Key Person have concerns regarding sensitive information contained in the payslip, a redacted version may be submitted, provided that only salary amounts and banking information are redacted.

Tenderers must submit an alternative candidate for those positions identified as being possible areas of conflict by completing separate Returnable Schedules Form B1 and B2 for the alternate. The Employer will not request alternative candidates after tender closure and will interpret the lack of any alternative candidate as an indication the tenderer accepts that it will be impossible to be awarded more projects than the limitations applicable to Key Persons. The Employer reserves the right to select according to its best interest and not the tenderers.

The following key person shall form part of the quality criteria:

Contract Engineer - Who shall be the permanent staff member of the tenderer

Stage 4 Price and Preference

This is the final stage of the evaluation process and will be based on the PPPFA preference point system.
The tender will be evaluated in terms of the Preferential Procurement Policy Framework Act (PPPFA, Act 5 of 2000).

If it is unclear whether the 90/10 or 80/20 system applied, the preference point system to be applied will be based on the lowest acceptable tender.

1. 80/20 preference point system for acquisition of goods and services for Rand value equal to or above R2 000 and up to R50 million

The following formula will be used to calculate the points out of 80 for price:

Ps = 80(1-(Pt-Pm)/Pm)

Where:
Ps is the points scored for price of tender under consideration.
Pt is the price of the tender under consideration; and
Pm is the price of the lowest acceptable tender.

2. 90/10 preference point system for acquisition of goods and services for Rand value above R50 million

The following formula will be used to calculate the points out of 90 for price:

Ps = 90(1-(Pt-Pm)/Pm)

Where:
Ps is the points scored for price of tender under consideration.
Pt is the price of the tender under consideration; and
Pm is the price of the lowest acceptable tender.

SANRAL will score specific goals out of 10 or 20. If a bidder fails to meet the Specific goals as outlined on the table below and to submit proof, the bidder will score zero (0) out of 10 or 20. SANRAL will not disqualify the bidder. In terms of this bid/tender, Preference points will be awarded in terms of the table below:

Scoring preference (Specific Goals):

Points for specific goals will be awarded according to the table below:

Specific goals	Criteria	10 points		20 points	
		Point allocation	Max points	Point allocation	Max points
B-BBEE level	B-BBEE Level 1	10,00	10.00	20.00	20.00
	B-BBEE Level 2	9,00		18,00	
	B-BBEE Level 3	6,00		14,00	
	B-BBEE Level 4	5,00		12,00	
	B-BBEE Level 5	4,00		8,00	
	B-BBEE Level 6	3,00		6,00	
	B-BBEE Level 7	2,00		4,00	
	B-BBEE Level 8	1,00		2,00	
	Non-compliant contributor	0.00		0.00	

A valid B-BBEE verification certificate or Sworn Affidavit must be submitted as per the requirements of Returnable Schedule A12.

Each project listed in the bid submission, from the price and preference stage, will be evaluated and awarded on an individual basis.

Criteria for breaking deadlock

If two or more tenders score the same number of points and these tenders are also the highest ranked tenders, the tender with the highest preference points will be recommended for award.

If functionality is part of the evaluation process and two or more tenders score equal total points and equal preference points, the tender that scored the highest points for functionality will be recommended for award.

If two or more tenders score the same number of financial points and preference points and these tenders are also the highest ranked tenders, the tenderer to be recommended for award will be decided by the drawing of lots.

C.3.13	**Acceptance of tender offer** The conditions stated in clauses C.3.13(a) to (f) of the Conditions of Tender as well as the following additional clauses C.3.13(g) to (n) shall be applied as objective criteria in terms of section 2(1)(f) of the Preferential Procurement Policy Framework Act, 2000 (Act No 5 of 2000) and as compelling and justifiable reasons not to award to the highest scoring tenderer: g) the tenderer or any of its directors is not listed on National Treasury's Register of Tender Defaulters or Restricted Suppliers, or the Employer's database, in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No 12 of 2004) as a tenderer or person prohibited from doing business with the public sector; h) the tenderer has not abused the Employer's supply chain management system; and i) the tenderer has not failed to perform on any previous contract and has not been given a written notice to this effect. j) the tenderer is tax compliant. The recommended tenderer who becomes non-compliant, prior to award, shall be notified and must become compliant within 7 working days of the date of being notified. A recommended tenderer who remains non-compliant after the 7 working days of being notified, shall be declared non-responsive. k) the proposed Key Persons are not fully committed to the maximum number of projects in which they can participate, as specified in the Tender Data, Stage 3: Functionality Evaluation Criteria, Key Persons in Clause C3.11. l) Price negotiations If the price offered by a tenderer scoring the highest points is not market related, the Organ of state may not award the tender to that tenderer. The Organs of state may – Negotiate a market related price with the tender scoring the highest points or cancel the tender; • If the tenderer does not agree to a market related price, negotiate a market related price with the tenderer scoring the second highest points or cancel the tender; • If the tenderer scoring the second highest points does not agree to a market related price, negotiate a market related price with the tenderer scoring the third highest points or cancel the tender; • If a market related price is not agreed as envisaged in paragraph 2(iii), the organ of state must cancel the tender. m) Perform a risk analysis on the preferred tenderer to ascertain if any of the following might present an unacceptable commercial risk to the employer: **The due diligence will take into consideration the following:** • Integrity risk evaluation; • Operations, activities, locations and key customers; • Risk rating (i.e. high risk, medium to high risk, medium risk or low risk) of the tenderer. n) As part of this bid and subsequent contract, the tender requires a minimum of 30% sub-contracting for this bid to black owned Targeted Enterprises as an objective criterion. The introduction of a Contractor Participation Goal (CPG) requirement of a minimum 30% during the contract period shall be implemented not later than nine (9) months after the Contract Commencement Date. Such requirement shall be subject to the amendment and approval of SANRAL's Preferential Procurement Policy, completion of the requisite public consultation processes, and all applicable SANRAL internal governance approvals. The CPG requirement shall only become applicable following formal written notification by SANRAL to the Consultant confirming its implementation and the applicable requirements. This sub-contracting requirement is only applicable to EME, QSE and Generic entities. The following documents will be required at award stage: • Duly/fully signed Sub-contracting Agreement between Main Contractor and Sub-contractor/s specifying percentage that will be set aside for the sub-contract and the scope of work that will be executed by the sub-contract. • Valid B-BBEE Certificate/Sworn Affidavit for Targeted Enterprises.

C.3.16	**Registration of the award** The Employer will notify unsuccessful tenderers when the tender process has been concluded. Any unsuccessful tenderer may request a debriefing in writing as specified in Clause C.3.18.
C.3.17	**Provide copies of the contracts** The Employer will provide 1 (one) signed contract document to the Service Provider.
C.3.18	**Provide written reasons for actions taken** All requests from tenderers shall be in writing.
ADDITIONAL CONDITIONS OF TENDER CLAUSES:	
Clause Number	**Data**
SC3.19	**Jurisdiction** Unless stated otherwise in the Tender Data, each tenderer and the Employer undertake to accept the jurisdiction of the law courts of the Republic of South Africa.

SANRAL – EXPLANATION OF CONSULTANT TENDER EVALUATION SCORING - RRM

This document does not look at the tenderer's eligibility, compliance and responsive requirements, but merely explains the scoring methodology that is applied to tenders deemed compliant and responsive.

The criterion for scoring is made up as follows:

Evaluation Criteria	Points
Technical Knowledge	30
Management Knowledge	15
Quality System	10
Past Performance	15
Workplan Appropriateness	30
TOTAL	**100**

Dependent on the degree of complexity of the type of project and service requirements, the threshold is either a Category 1, 2 or 3, which equates to 70%, 80% or 85% respectively. This is decided before the tender is let and is indicated in the tender document.

For breakdown of individual components:

Technical Knowledge (30):

The tenderer, for each key position identified, may supply up to 3 (three) most recent relevant project experience to that which the tender is let for. This is done in the form of returnable schedules, such as the one below:

FORM B1: POSITION = **PL1** *MANAGERIAL POSITION* **CANDIDATE'S TECHNICAL/MANAGERIAL RECORD**

Personal Details of Candidate

NAME	ID NUMBER (NO SPACES)	POSITION IN TEAM	Description
		Project Leader	

TECHNICAL / MANAGERIAL EXPERIENCE
(List only the most recent 5 projects that the tenderer considers relevant to the specified scope of works)

CLIENT & PROJECT NUMBER (Note 2)	CLIENT (coded)	PROJECT TYPE (coded) (Note 3) * Add additional info in Comments box below if required.	RELEVANT KEY PERSON'S EXPERIENCE STARTED (yyyy/mm/dd) (Note 4)	RELEVANT KEY PERSON'S EXPERIENCE ENDED (yyyy/mm/dd) (Note 4)	VALUE (in millions of Rand) (* ,000,000) (note 5)	POSITION HELD (Note 6)	POSITION HELD (coded)	Contact Person & Position (Note 7)	Contact Number
	Other	NONE	Year Month Day	Year Month Day			Undefined		
	Other	NONE	Year Month Day	Year Month Day			Undefined		
	Other	NONE	Year Month Day	Year Month Day			Undefined		

For technical knowledge three (3) areas are evaluated:

1) Project Type Relevance
2) Period Relevance
3) Position Held

Below are lists with possible key persons (with abbreviations) and different project types (with abbreviations) to be selected from:

ABBREVIATION	DEFINITIONS
MO/MA (Excl. RRM)	Maintenance Operations and Ad-hoc Maintenance (excluding RRM projects)
MP/MS	Periodic Maintenance and Special Maintenance
DS	Development Strengthening
DI	Development Improvement
DN	Development New Facilities
CD	Community Development
RRM	Routine Road Maintenance
MSC	Special Maintenance Concrete
MSB	Maintenance Special Bridge
DIB	Development Improvement Bridge
DNB	Development New Bridge
MSS	Maintenance Special Structures
DIS	Development Improvement Structures
DNS	Development New Structures
STREET LIGHTING	Street Lighting
TRAFFIC LIGHTS	Traffic Lights
BUILDING RETICULATION	Building Reticulation
INTERSECTION IMPROVEMENTS	Intersection Improvements
CAPACITY IMPROVEMENT	Capacity Improvement
ADDITIONAL LANES	Additional Lanes
INTERCHANGE DESIGN	Interchange Design
H/V RE-ALIGNMENT	Horizontal / Vertical Re-Alignment
NEW ALIGNMENT	New Alignment
ROUTE DETERMINATION	Route Determination
Strategic modelling/ demand forecasting	Strategic modelling/ demand forecasting
Static (meso) network simulation models	Static (meso) network simulation models
Dynamic (micro) simulation modelling	Dynamic (micro) simulation modelling
Traffic impact studies / local intersections	Traffic impact studies / local intersections
NMT and PT operations	NMT and PT operations
Transport economic studies	Transport economic studies
Transport policy development	Transport policy development

ABBREVIATION	DEFINITIONS
ITS systems	ITS systems
Earthworks Investigation & Design	Investigation and design of earthworks for slopes/cuttings, embankments/fills, borrow pits or quarries
Retaining Structure Investigation & Design	Investigation and design of conventional retaining structures (gravity-, piling-, cantilever-, anchored-walls etc.) or alternative retaining structures (soil nailing, soil strengthened walls, MSE etc.)
Foundation Investigation & Design	Investigation and design of shallow/deep foundations for bridges, major culverts or retaining structures
Tunnelling Investigation & Design	Investigation and design of tunnels for transport infrastructure
MAJOR TCC (WEIGH BRIDGES)	Major Traffic Control Centres (Weighbridge)
TOLLS	Tolls
FMS	Freeway Management Systems
MINOR TCC (BASIC WEIGH BRIDGE)	Minor Traffic Control Centres (Basic Weighbridge)
Geohazard Investigation (Slope Stability)	● Slope Stability Investigation ● Slope Condition Assessment ● Slope Performance Monitoring (instrumental monitoring/remote sensing/GIS) ● Slope Stability Management System
Geohazard Investigation (Subsidence)	● Dolomite Stability Investigation ● Subsidence Assessment ● Subsidence Monitoring (instrumental monitoring/remote sensing/GIS) ● Dolomite/Subsidence Management System
Geotechnical Investigation (CL, Quarry and BP Materials Related)	● Subsurface investigation, material profiling, geological/geophysical logging, sampling, testing or mapping using boring methods ● Trial pits, soil samplers or in-situ testing methods
Geotechnical Investigation (Tunnelling)	● Subsurface investigation, material profiling, geological/geophysical logging, sampling, testing or mapping using boring or geophysical methods
Geophysical Investigation (Ground Based & Airborne)	● Subsurface investigation, material profiling, testing or mapping using ground based or airborne geophysical methods

ABBREVIATION	DEFINITION
PL	Project Leader
APL	Assistant Project Leader
DS	Design Specialist
DA	Design Assistant
CE	Contracts Engineer
ACE	Assistant Contracts Engineer
RE	Resident Engineer
ARE	Assistant Resident Engineer

RM	RRM Route Manager
ARM	Assistant Route Manager
SMT	Senior Materials Technician
CM	Contracts Manager
SA	Site Agent
MT	Materials Technician
ETS	Electronics Systems Engineer
PL(T)	Project Leader (Toll)
DS(T)	Design Specialist (Toll)
CE(T)	Contracts Engineer (Toll)
CM(T)	Contracts Manager (Toll)
ETS(T)	Electronics Systems Engineer (Toll)
ES	Electrical Systems Engineer
MS	Mechanical Systems Engineer
PE(E)	Project Engineer (Client)

1) Project Type Relevance

The relevance of the project type is evaluated against a pre-determined key person specific matrix. For a comprehensive list of matrixes please refer to the Consultant Technical Submission Spreadsheet. Below an example of RRM matrix:

RRM

1	2	3
Project type / Experience	RRM - CE	RRM - RM/ARM
NONE		
RRM	5	5
MO/MA (Excl. RRM)	5	3
MP/MS	5	3
DS	5	2
DI	5	2
DN	5	2
CD	5	4

The score allocated (out of a maximum 5) from the matrix per project relevancy experience and fifteen (15) points overall for project type relevancy can be scored.

2) Period Relevance

For each project experience listed, a point is allocated for the time lapse between the experience gained and the tender closing date. If the experience is within 10 years of the tender closing a point of five (5) is allocated. If the experience is beyond 10 years but less than 15 years, half points, or two five (2,5) points are allocated. If the experience is longer than 15 years ago, zero (0) points are allocated.

If the experience is less than six months, a pro-rata point is allocated to that of the point that would have been achieved as the experience is of a limited duration.

A maximum of five (5) points per project period relevancy experience and fifteen (15) points overall for project type relevancy can be scored.

3) Position Held

The relevance of the position held during the technical experience against the position that is tendered for is evaluated:

A maximum score out of 5 (five) is available per project relevancy technical experience and fifteen (15) points overall for position held relevancy can be scored.

Therefore, a total of 45 (forty-five) points can be scored for each key person listed in the tender document. The total for all key persons is totaled and this score is then converted back down into a score out of a maximum of 30 (thirty) for technical knowledge.

Management Knowledge (15):

The same returnable schedules as for Technical Knowledge is used to evaluate the Managerial Knowledge.

For management knowledge up to two (2) areas are evaluated:

2) Client
2) Position Held (Only for managerial positions, e.g. PL; CE; RE)

1) Client

The tender is allocated points for the client the work experience was done for:

A maximum score out of 5 (five) is available per project relevancy experience and fifteen (15) points overall for client relevancy can be scored.

2) Position Held (Only for managerial positions)

This is only used for certain key positions that are expected to perform a managerial function during the contract. The relevance of the position held during the managerial experience against the position that is tendered for is evaluated. For RRM contracts only CE position is considered:

A maximum score out of 5 (five) is available per project relevancy managerial experience and fifteen (15) points overall for position held relevancy can be scored.

Therefore, a total of 30 (thirty) points can be scored for each key position listed in the tender document. The total for all key positions are totaled and this score is then converted back down into a score out of 15 (fifteen) for managerial experience.

Quality System (10):

The quality assurance system offered by the tenderer is evaluated as follows:

For full ISO certification, a tenderer is awarded ten (10) points, for a quality assurance system that has been submitted to ISO for certification, but not yet received, seven (7) points are allocated. If the tenderer's quality assurance system is purely an in-house system, five (5) points are allocated.

The total number of points allocated are tallied and a score out of ten (10) is awarded.

Past Performance (15):

Past Performance reports must be submitted by the tenderer for any 3 (three) completed projects of **similar** scope in the last 10 (ten) years by the tenderer.

Past Performance Rating will be allocated on any of/or a combination of the following Past Performance reports:

1. For a completed project: ANNEX 1 - PSP PERFORMANCE REPORT

A maximum of 5 (five) points per project and 15 (fifteen) points overall can be scored for past performance experience.

CIDB rating	Poor $x < -0.1$	Adequate $-0.1 \leq x < 0.9$	Good $0.9 \leq x < 1.8$	Excellent $x \geq 1.8$
SANRAL score	1	3	4	5

2. For a project with an extended completion date project: ANNEX 4 - PSP PERFORMANCE REPORT (extended beyond the tender closing date)

A maximum of 5 (five) points per project and 15 (fifteen) points overall can be scored for past performance experience.

CIDB rating	Poor $x < -0.1$	Adequate $-0.1 \leq x < 0.9$	Good $0.9 \leq x < 1.8$	Excellent $x \geq 1.8$

SANRAL score	1	3	4	5

3. Reference letters

A maximum of 5 (five) points per project and 15 (fifteen) points overall can be scored for reference letters as per table below.

Rating	**Poor**	**Adequate**	**Good**	**Excellent**
SANRAL score	1	3	4	5
Mark the relevant box with "x"				

4. Sworn Affidavit

For tenderers with less than 3 (three) completed projects of **similar** scope, a sworn affidavit (refer to Returnable Schedule B6) shall be submitted stating that the tenderer has in the last 10 (ten) years only completed either 0 (zero), 1 (one) or 2 (two) projects, and as a result cannot submit the required 3 (three) past performance project reports. In the event of a submitted sworn affidavit, the following will apply:

a. Submission of 0 (zero) past performance project reports, a rating of *"Adequate"* or 2 (two) points will be applied for all 3 (three) projects.

b. Submission of 1 (one) past performance project reports, the rating as submitted will be applied, and a rating of *"Adequate"* or 2 (two) points will be applied for each of the other 2 (two) projects.

c. Submission of 2 (two) past performance project reports, the ratings as submitted will be applied, and a rating of *"Adequate"* or 2 (two) points will be applied for the other 1 (one) project.

Workplan Appropriateness (30)

The tender must supply proposed hours that certain identified items in the Pricing Schedule will require. This is used to gauge the tenderer's knowledge and understanding of the amount of work required to perform the scope of work and is compared to the hours tendered by all the other tenderer's hours to represent industry norm.

Each tender submits their hours calculated from various items in the Pricing Schedule:

SOUTH AFRICAN NATIONAL ROADS AGENCY SOC LTD

NORMALISED HOURS

PLEASE INSERT TENDERER NAME ON INPUT DATA SHEET

Project Number : **SANRAL.N.xxx-xxx-20xx/1**

Project Description: An example project

FORM C2.4: KEY PERSONS FOR THIS PROJECT AND SUMMARY OF NORMALIZED HOURS TENDERED

SERVICE PROVIDER	
TOTAL HOURS TENDERED FOR THE SERVICE PROVIDER (ALL CATEGORIES)	0
TOTAL ALL NORMALISED HOURS	0.00

Key Persons Listed for this Project

SUMMARY OF ALL KEY PERSONS NORMALISED HOURS		NHT	% of Total Hours	% of Key Persons Hours Only
POSITION	NAME		#DIV/0!	#DIV/0!
PL1		0.00	#DIV/0!	#DIV/0!
DS1		0.00	#DIV/0!	#DIV/0!
CE1		0.00	#DIV/0!	#DIV/0!
TOTAL KEY PERSONS NORMALISED HOURS ONLY		0.00		
TOTAL ALL NORMALISED HOURS		0.00		

The Workplan Appropriateness hours are entered on a spreadsheet to calculate the 80th percentile.

CALCULATION OF HOUR BENCHMARK AND WORKPLAN APPROPRIATENESS SCORE

Number	Consultant	Tender Responsive	Sum Normalised Hours	Sum Normalised Hours Outliers Removed	WA Score Max= 35	ENTER HOURS TENDERED AS PER C2.4
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
	Mean		0			
	Standard Deviation		0			
	Mean +50%		0			
	Mean -50%		0			
	Percentile	**80%**		**0.00**		
	Points Drop per % above or below 80%		0.5			

The following steps are followed:

1) Calculate the mean of all compliant, responsive tenders, excluding those that did not submitted Form C2.4 and those that submitted a blank Form C2.4.
2) Determine 50% above and below the mean to determine the outliers.
3) Re-calculate the mean excluding any outliers identified above.
4) Determine the 80% percentile based on the tenderers of Sum Normalised Hours with Outliers Removed.
5) Allocate points (to all responsive tenders including outliers) out of 30 based on the percentage (%) difference between the tenderers normalised hours and the 80th percentile hours. Any negative values will score 0 (zero) points.
6) The formula used to calculate the points allocated to each compliant responsive tenderer is:

= Workplan Appropriateness points (30)-100*((1-Tenderers hours/80 Percentile hours)*Points drop per % above or below 80 percentile(0,5))

Conclusion:

The various scores for the 5 (five) criteria are added together to establish the final score for the tenderer and whether the tender makes the required threshold allocated to this project.

Technical Experience STANDARD DEFINED

Technical Experience

Position Rq / Experience	PL	APL	DS	DA	CE	ACE	RE	ARE	RM	ARM	SMT	CM	SA	MT	ETS	DS(T)	CE(T)	CM(T)	ETS(T)	ES	MS	PE(E)	UNDEFINED
PL	5	5	3	5	5	5	5	5	5	5	3	3	3	3	0	0	3	3	0	0	0	3	0
APL	2.5	5	3	5	3.75	5	5	5	5	5	3	3	3	3	0	0	0	0	0	0	0	0	0
DS	2.5	3	5	5	3.75	5	3	3	3	3	3	3	3	3	0	3	0	0	0	0	0	3	0
DA	0	0	3	5	2.5	2.5	3	3	3	3	0	0	0	0	0	0	0	0	0	0	0	0	0
CE	5	5	3	5	5	5	5	5	5	5	3	3	3	3	0	0	3	3	0	0	0	3	0
ACE	2.5	5	3	5	3.75	5	5	5	5	5	3	3	3	3	0	0	0	0	0	0	0	3	0
RE	2.5	3	3	3	4.5	2.5	5	5	5	5	3	3	3	3	0	0	0	3	0	0	0	3	0
ARE	2.5	3	0	3	2.5	0	3	5	5	5	3	0	0	3	0	0	0	0	0	0	0	0	0
RM	2.5	3	0	3	3.75	0	3	5	5	5	3	0	0	3	0	0	0	0	0	0	0	0	0
ARM	0	0	0	0	2.5	0	0	3	3	5	3	0	0	3	0	0	0	0	0	0	0	0	0
SMT	0	0	3	3	1.25	0	3	3	3	3	5	0	0	5	0	0	0	0	0	0	0	0	0
CM	2.5	5	2.5	5	5	2.5	5	5	5	5	3	5	5	3	0	0	3	3	0	0	0	3	0
SA	2.5	2.5	2.5	2.5	3.75	2.5	5	5	5	5	3	3	5	3	0	0	0	0	0	0	0	0	0
MT	0	0	2.5	2.5	0	0	3	3	3	3	5	0	0	5	0	0	0	0	0	0	0	0	0
ETS	0	0	2.5	2.5	0	0	0	0	0	0	0	0	0	0	5	0	0	0	3	0	0	3	0
DS(T)	0	0	2.5	2.5	0	0	0	0	0	0	0	0	0	0	0	5	3	3	0	3	3	0	0
CE(T)	2.5	2.5	2.5	2.5	5	5	3	5	3	5	0	5	3	0	3	3	5	5	3	3	3	3	0
CM(T)	2.5	2.5	2.5	2.5	5	5	3	5	3	5	0	5	3	0	3	3	3	5	3	3	3	3	0
ETS(T)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	0	0	0	5	3	3	0	0
ES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	0	0	0	3	5	3	0	0
MS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	0	0	0	3	3	5	0	0
PE(E)	2.5	5	2.5	5	5	2.5	3	5	5	5	0	3	3	0	0	3	3	3	0	0	0	5	0
Undefined	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

A maximum of 5 (five) points per project position held relevancy (technical experience) and 15 (fifteen) points overall for position held relevancy can be scored for each key person.

Therefore, a total of 45 (forty-five) points can be scored for each key person listed in the tender document. The total for all key persons is totaled and this score is then converted back down into a score of a maximum of 30 (thirty) for technical knowledge.

MANAGEMENT KNOWLEDGE (15):

The same returnable schedules as for Technical Knowledge are used to evaluate the Managerial Knowledge.

For management knowledge up to two (2) areas are evaluated:

1) Client
2) Position Held (Only for managerial positions, e.g. PL; CE)

1) Client

The tender is allocated points for the client the work experience was done for:

CLIENT CODE	POINT
National Roads Authority	5
Concessionaire	5
Provincial Authority	5
Relevant SOE	4.5
Metro Council	4.5
Municipality	4
Private	3.75
Other	3.75

A maximum of 5 (five) points per project client relevancy and 15 (fifteen) points overall for client relevancy can be scored.

2) Position Held (Only for managerial positions)

This is only used for certain key positions that are expected to perform a managerial function during the contract. The relevance of the position held during the managerial experience against the position that is tendered for is evaluated:

Managerial Experience

Position / Req. / Experience.	PL	CE	RE	RM	PL(T)	CE(T)	CM(T)		
PL	5	**5**	5	5	2.5	2.5	2.5	PL	Project Leader
APL	2.5	**3.75**	5	5	0	0	0	APL	Alternate Project Leader
DS	2.5	**2.5**	2.5	2.5	0	0	0	DS	Design Specialist
DA	0	**0**	0	0	0	0	0	DA	Design Assistant
CE	5	**5**	5	5	0	2.5	0	CE	Contracts Engineer
ACE	2.5	**3.75**	5	5	0	0	0	ACE	Alternate Contracts Engineer
RE	2.5	**5**	5	5	0	0	0	RE	Resident Engineer

ARE	2.5	**2.5**	2.5	2.5	0	0	0	ARE	Assistant Resident Engineer
RM	2.5	**5**	2.5	5	0	0	0	RM	RRM Route Manager
ARM	0	**2.5**	0	2.5	0	0	0	ARM	Assistant Route Manager
SMT	0	**0**	2.5	2.5	0	0	0	SMT	Senior Materials Technician
CM	5	**5**	5	5	0	0	2.5	CM	Contracts Manager
SA	2.5	**5**	5	5	0	0	0	SA	Site Agent
MT	0	**0**	2.5	2.5	0	0	0	MT	Project Leader (Toll)
ETS	0	**0**	0	0	0	0	0	ETS	Electronic Systems Engineer
DS(T)	0	**0**	0	0	2.5	2.5	2.5	DS(T)	Design Specialist (Toll)
CE(T)	2.5	**5**	2.5	2.5	5	5	5	CE(T)	Contracts Engineer (Toll)
CM(T)	0	**5**	2.5	2.5	2.5	2.5	5	CM(T)	Contracts Manager (Toll)
ETS(T)	0	**0**	0	0	2.5	2.5	2.5	ETS(T)	Electronic Systems Engineer (Toll)
ES	0	**0**	0	0	0	0	2.5	ES	Electrical Systems Engineer
MS	0	**0**	0	0	0	0	2.5	MS	Mechanical Systems Engineer
PE(E)	2.5	**5**	2.5	2.5	2.5	2.5	2.5	PE(E)	Project Engineer (Client)

A maximum of 5 (five) points per project position held relevancy (managerial experience) and 15 (fifteen) points overall for position held relevancy can be scored.

Therefore, a total of 30 (thirty) points can be scored for each key position listed in the tender document. The total for all key positions is totaled and this score is then converted back down into a score out of 15 (fifteen) for managerial experience.

QUALITY SYSTEM (10):

The quality assurance system offered by the tenderer is evaluated as follows:

Quality Assurance System Type		
1	System has ISO Certification	10
2	System has been registered for certification	7
3	System is an in-house production	5
4	No Quality system submitted	0

For full ISO certification, a tenderer is awarded 10 (ten) points, for a qualtiy assurance system that has been submitted to ISO for certification, but not yet recieved, 7 (seven) points are allocated. If the tenderer's quality assurance system is purely an in-house system, 5 (five) points are allocated.

The total number of points allocated are tallied and a score out of 10 (ten) is awarded.

PAST PERFORMANCE (15):

Past Performance reports must be submitted by the tenderer for any 3 (three) completed projects of **similar** scope in the last 10 (ten) years by the tenderer (any member of the Joint venture).

Past Performance Rating will be allocated on any of /or a combination of the following Past Performance reports:

1. For a completed project: ANNEX 1 - PSP PERFORMANCE REPORT

A maximum of 5 (five) points per project and 15 (fifteen) points overall can be scored for past performance experience.

CIDB rating	Poor $x < -0.1$	Adequate $-0.1 \leq x < 0.9$	Good $0.9 \leq x < 1.8$	Excellent $x \geq 1.8$
SANRAL score	1	3	4	5

2. For a project with an extended completion date project: ANNEX 4 - PSP PERFORMANCE REPORT (extended beyond the tender closing date)

   A maximum of 5 (five) points per project and 15 (fifteen) points overall can be scored for past performance experience.

CIDB rating	Poor x < -0.1	Adequate - 0.1 ≤ x < 0.9	Good 0.9 ≤ x < 1.8	Excellent x ≥ 1.8
SANRAL score	1	3	4	5

3. Reference letters

A maximum of 5 (five) points per project and 15 (fifteen) points overall can be scored for reference letters as per table below.

Rating	**Poor**	**Adequate**	**Good**	**Excellent**
SANRAL score	1	3	4	5
Mark the relevant box with "x"				

4. Sworn Affidavit

For tenderers with less than 3 (three) completed projects of **similar** scope, a sworn affidavit (refer to Returnable Schedule B6) shall be submitted stating that the tenderer has in the last 10 (ten) years only completed either 0 (zero), 1 (one) or 2 (two) projects, and as a result cannot submit the required 3 (three) past performance project reports. In the event of a submitted sworn affidavit, the following will apply:

a. Submission of 0 (zero) past performance project reports, a rating of *"Adequate"* or 2 (two) points will be applied for all 3 (three) projects.

b. Submission of 1 (one) past performance project reports, the rating as submitted will be applied, and a rating of *"Adequate"* or 2 (two) points will be applied for each of the other 2 (two) projects.

c. Submission of 2 (two) past performance project reports, the ratings as submitted will be applied, and a rating of *"Adequate"* or 2 (two) points will be applied for the other 1 (one) project.

PART T2: RETURNABLE SCHEDULES

T2.1 LIST OF RETURNABLE SCHEDULES

Notes to tenderer:

1. **Returnable schedules have been based on the CIDB Standard for Uniformity in Construction Procurement and incorporate National Treasury requirements within them. Returnable schedules are separated into the following categories:**
   - **i) Forms, certificates and schedules for completion by the tenderer for use in the quantitative and qualitative evaluation of the tender (Forms A, B, C and D).**
   - **ii) A list of other returnable documents for completion by the tenderer and which will subsequently be incorporated into the contract (Section C1).**

2. **Failure to fully complete the relevant returnable documents shall render such a tender offer non-responsive.**

3. **Tenderers shall note that their signatures appended to each returnable form represents a declaration that they vouch for the accuracy and correctness of the information provided, including the information provided by candidates proposed for the specified key positions.**

4. **Notwithstanding any check or audit conducted by or on behalf of the Employer, the information provided in the returnable documents is accepted in good faith and as justification for entering into a contract with a tenderer. If subsequently any information is found to be incorrect such discovery shall be taken as wilful misrepresentation by that tenderer to induce the contract. In such event the Employer has the discretionary right under contract condition 8.4 to terminate the contract.**

T.2.1 LIST OF RETURNABLE SCHEDULES

Notes to tenderer:

1. **This form has been created as an aid to ensure a tenderer's compliance with the completion of the returnable forms and schedules and subsequent placement in the correct envelope.**
2. **The electronic format for the submissions of the relevant forms is indicated in the schedule below.**

FORM NO/SBD NO	ELEC-TRONIC FORMAT	FORM DESCRIPTION	INITIAL IF COM-PLETED
A1	PDF	CONFIRMATION OF PROJECT SUBMISSIONS CONTAINED IN THE BID	*1
A2	PDF	CERTIFICATE OF AUTHORITY FOR SIGNATORY	*1
A3	PDF	JOINT VENTURE AGREEMENT	*1 & *2
A4	PDF	DECLARATION OF TENDERER'S CURRENT STATUS OF ANY DEBT OUTSTANDING TO SANRAL	*1 & *2
A5	PDF	DECLARATION – MANAGEMENT OF PROMINENT INFLUENTIAL PERSONS	~~*1 & *2~~
A6	PDF	CERTIFICATE OF FRONTING PRACTICES	*1 & *2
A7	PDF	REGISTRATION ON NATIONAL TREASURY CENTRAL SUPPLIER DATABASE	*1 & *2
A8	PDF	DECLARATION OF TENDERER'S LITIGATION HISTORY	*1
A9	PDF	CERTIFICATES OF TAX COMPLIANCE	*1
A10	PDF	SCHEDULE OF DEVIATIONS OR QUALIFICATIONS BY TENDER	*1 & *2
A11	PDF	BIDDER'S DISCLOSURE SBD4	*1
A12	PDF	TENDERER'S B-BBEE VERIFICATION CERTIFICATE AND PREFERENCE POINT CLAIM FORM	*1 & *2
A13	PDF	PROTECTION OF PERSONAL INFORMATION	*1 & *2
A14	PDF	CERTIFICATE OF PERMISSION TO CONDUCT DUE DILIGENCE INVESTIGATION	*1 & *2
A15	PDF	DECLARATION OF TENDERER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES	*1 & *2
A16	PDF	SCHEDULE OF ADDENDA TO TENDER DOCUMENTS	*1
A17	PDF	CERTIFICATE OF INSURANCE COVER	*1
A18	PDF	TENDERER'S REGISTERED FINANCIAL SERVICE PROVIDER LETTER AND BANK DETAILS	*1
A19	PDF	SCHEDULE OF CURRENT COMMITMENTS	*1
A20	PDF	CERTIFICATE OF COMPLIANCE WITH OCCUPATION HEALTH AND SAFETY ACT, 1993 AND CONSTRUCTION REGULATIONS, 2014 AS WELL AS COID ACT, 1993	*1
A21	PDF	DECLARATION OF TENDERER'S FINANCIAL SUBMISSION	*1 & *2
A22	PDF	DECLARATION OF INDEPENDENT TECHNOLOGY-BASED INTELLECTUAL SERVICE PROVIDER	*1 & *2
A23	PDF	CERTIFICATE OF SINGLE TENDER SUBMISSION	*1 & *2

B1.1	MS EXCEL	CONTRACT ENGINEER'S TECHNICAL/MANAGERIAL RECORD	*1
B1.2	MS EXCEL	ALTERNATE TO CONTRACT ENGINEER'S TECHNICAL/MANAGERIAL RECORD	*1
B2.1	MS EXCEL	CONTRACT ENGINEER'S QUALIFICATION AND REGISTRATION RECORD	*1
B2.2	MS EXCEL	ALTERNATE TO CONTRACT ENGINEER'S QUALIFICATION AND REGISTRATION RECORD	*1
B3	MS EXCEL	TENDERER'S PROJECT STRUCTURE	*1
B4	PDF	CERTIFICATE OF QUALITY SYSTEMS	*1
B5	MS EXCEL	MANAGEMENT PROPOSAL	*1
B6	MS EXCEL	PAST PERFORMANCE EXPERIENCE	*1
B7	PDF	TARGETED ENTERPRISE/SUB-CONTRACTOR DETAILS & DECLARATION	*1 & *2
SEPARATE SUBMISSIONS IN ACCORDANCE WITH THE TENDER DATA			
C1.1.1/SBD7	PDF	FORM OF OFFER	*2
C1.2.3	PDF	CONTRACT DATA – INFORMATION PROVIDED BY THE TENDERER	*2
C2.2/SBD3	MS EXCEL	PRICING SCHEDULE	*1 & *2
C2.3	MS EXCEL	SUMMARY OF PRICING SCHEDULE	*1 & *2
C2.4	PDF	KEY PERSONS FOR THIS PROJECTS AND SUMMARY OF NORMALISED HOURS TENDERED	*1 & *2

NOTES:
*1- SCHEDULES/DOCUMENTS REQUIRED FOR TENDER EVALUATION PURPOSES
*2- SCHEDULES/DOCUMENTS THAT WILL BE INCORPORATED INTO THE CONTRACT

CONTINUED VALIDITY OF RETURNABLE DOCUMENTS

The successful Respondent will be required to ensure the validity of all returnable documents, including but not limited to its valid proof of B-BBEE status, for the duration of any contract emanating from this RFP. Should the Respondent be awarded the contract [the Agreement] and fail to present SANRAL with such renewals as and when they become due, SANRAL shall be entitled, in addition to any other rights and remedies that it may have in terms of the eventual Agreement, to terminate such agreement immediately without any liability and without prejudice to any claims which SANRAL may have for damages against the Respondent.

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FORM A1: CONFIRMATION OF PROJECT SUBMISSIONS CONTAINED IN THE BID

BID NUMBER: NRA 2026/0084(B)

CONTRACT SANRAL:	**Confirmation of tenderer that the following projects form part of their submission (Yes/No)**
N.002-025-2026/1F: CONSULTING ENGINEERING SERVICES FOR THE ROUTINE ROAD MAINTENANCE OF NATIONAL ROUTE 2 SECTIONS 2 TO 5 BETWEEN ELGIN FOREST RESERVE (KM 18.33) AND RIETKUIL OUTSPAN (KM 26.55) AND R43 SECTION 1 (KM 0.00) AND (KM 2.744)	
N.007-046-2026/1F: CONSULTING ENGINEERING SERVICES FOR THE ROUTINE ROAD MAINTENANCE OF NATIONAL ROUTE 7 SECTIONS 4 TO 6 FROM MELKBOOM (KM 35.39) TO NC/WC BORDER (KM 30.47)	
N.001-012-2026/1F & N.001-014-2026/1F: NATIONAL ROUTE 1 SECTIONS 1 TO 2 BETWEEN BERGRIVIER (km 54.10) AND FLORENCE (km 6.83) AND RAMP TIE IN FROM R101 BETWEEN km 65.55 AND km 67.45 (TOLL) AND THE ROUTINE ROAD MAINTENANCE OF NATIONAL ROUTE 1 SECTIONS 1 TO 4 BETWEEN JOOSTENBERGVLAKTE (km 30.44) AND CONSTABLE (km 21.68) (NON-TOLL)	

Signed:……..……Date:……..……..

Name:…….……Position…….

Tenderer:……..……

FORM A2: CERTIFICATE OF AUTHORITY FOR SIGNATORY

BID NUMBER: NRA 2026/0084(B)

Notes to Tenderer:

1) The signatory for the tenderer shall confirm his/her authority thereto by attaching on a tendering company's letterhead a duly signed and dated copy of the relevant resolution of the board of directors/partners. Scan a copy of the resolution on a flash drive.

2) In the event that the tenderer is a joint venture, a certificate is required from each member of the joint venture clearly setting out:
- **authority for signatory,**
- **undertaking to formally enter into a joint venture contract should an award be made to the joint venture,**
- **name of designated lead member of the intended joint venture, as required by tender condition 4.13.1.**

3) The resolution below is given as an example of an acceptable format for authorisation, but submission of this page with the example completed shall not be accepted as authorisation of the tenderer's signatory.

4) In the event that authorisation is for more than 1 (one) project, then all projects shall be listed in the copy of the resolution of the Board of Directors/Partners.

Pro-forma

By resolution of the board of directors/partners passed/at a meeting held on .....

Mr/Ms ....., whose signature appears below, has been duly authorised to sign all documents in connection with the tender for Contract

BID NUMBER: NRA2026/0084(B)

and any contract which may arise therefrom on behalf of (*enter name of tenderer in block capitals*) ....

.....

SIGNED ON BEHALF OF THE COMPANY: .....

IN HIS/HER CAPACITY AS: .....

DATE: .....

SIGNATURE OF SIGNATORY: .....

WITNESSES: ……. ……..
SIGNATURE SIGNATURE

……. ……..
NAME (print) NAME (print)

FORM A3: JOINT VENTURE AGREEMENT

BID NUMBER: NRA 2026/0084(B)

Note to Tenderer:
In the event of a Joint Venture, attach to this form a signed and properly completed Joint Venture Agreement

FORM A4: DECLARATION OF TENDERER'S CURRENT STATUS OF ANY DEBT OUTSTANDING TO SANRAL

BID NUMBER: NRA 2026/0084(B)

Notes to tenderer:

1. **The signatory for the tenderer (as per Form A2) shall complete and sign this form declaring the current status of (any) debt outstanding to SANRAL.**
2. **In the event that the tenderer is a Joint Venture, a declaration is required from each member of the Joint Venture.**

I, the undersigned, ……..…… declare that:

(i) the tenderer or any of its Directors/Members do not have any debt outstanding to SANRAL, other than what is listed below:

Please provide the details:

.....

.....

.....

.....

(ii) the tenderer and/or any of its Directors/Members freely, voluntarily and without undue duress unconditionally authorises SANRAL to set off any debts agreed to which is due and payable by the tenderer or any of its Directors/Members in terms of this declaration against any moneys due to the tenderer or any of its Directors/Members.

(iii) to the best of my knowledge the above information is true and accurate.

Signed and sworn before me at ……..…… on the ……. day of

…… 20……

…….
SIGNATURE

The deponent having:

1. Acknowledge that he/she knows and understands the contents hereof;
2. Confirmed that he/she has no objection to the taking of the prescribed oath;
3. That he/she considered the prescribed oath as binding upon his/her conscience; and
4. The Regulations contained in the Government Gazette Notice R1258 of July 1972 and R1648 of August 1977 having been complied with.

…….
COMMISSIONER OF OATHS

FORM A5: DECLARATION FORM – MANAGEMENT OF PROMINENT INFLUENTIAL PERSONS

BID NUMBER: NRA 2026/0084(B)

Notes to Tenderer:

1. **In line with a policy on the management of Prominent Influential Persons (PIP's), the purpose of this declaration form is to ensure maintenance and monitoring of the business relationships with prominent, influential stakeholders who have domestic and/or foreign influence as far as the procurement under the management of the Employer is concerned. This is done to mitigate the Employer's perceived association, reputational, operational or legal risk, as it strives to foster and maintain fair and transparent business relations. (This policy is available on the Employer's website: www.nra.co.za**
2. **It is compulsory that all prospective and existing tenderers conducting business with the Employer, who potentially meet the definition of DPIP's, FPPO's or FIN's, complete this form by supplying credible information as required and submit together with their tender document.**
3. **Tenderers are required at the tender stage to declare any DPIP's, FPPO's or FIN's involved in their tenders, as part of their submission.**
4. **Further, that tenderers shall at the tender stage furnish the Employer of all information relating to namely, shareholders names, identity numbers and share certificates of the individual and/or transaction concerned using the form below, for verification purposes, including where applicable, confirmation as it relates to:**
    i. **Knowledge of any offence within the meaning of Chapter 2, Section 12 and 13 of Prevention and Combating of Corrupt Practices Act No 4 of 2006; and/or**
    ii. **Knowledge of any offence within the meaning of Chapter 3 of Prevention of Organised Crime Act No 121 of 1998 as it relates to any of the shareholders, directors, owners and/or individual link to the tenderer.**
5. **Tenderers undertake that should it be discovered that the information provided in the table below is fraudulently or negligently misrepresented, then Chapter 9, Section 214 and 216 of Companies Act No 17 of 2008 shall apply to shareholders, directors, owners and/or individual link to the tenderer.**
6. **Should the tenderer fail to declare or supply the Employer with credible information in the pre-scribed form, the tender may be rendered invalid.**
7. **Should the Employer, in the process of conducting verification and investigation of information supplied by the tenderer find out that the information poses a reputational risk, the tender shall be rendered invalid.**
8. **The following definitions shall apply:**
    i. **"Board" means the Board of Directors or the Accounting Authority of the Employer.**
    ii. **"Business relationship" means the connection formed between the Employer and external stakeholders for commercial purposes.**
    iii. **"DD" means Due Diligence.**
    iv. **"Domestic Prominent Influential Person" means an individual who holds an influential position, including in an acting position for a period exceeding 6 (six) months, or has held at any time in the preceding 12 (twelve) months, in the Republic, as defined in the Financial Intelligence Centre Amendment Act No 1 of 2017.**
    v. **"DPIP" means a Domestic Prominent Influential Person.**
    vi. **"Family members and known close associates" means immediate family members and known close associates of a person in a foreign or domestic prominent position, as the case may be, as defined in the Financial Intelligence Centre Amendment Act No 1 of 2017.**
    vii. **"Foreign Influential National" means an individual who is not a South African citizen or does not have a permanent residence permit issued in terms of the Immigration Act No 13 of 2002, who possesses personal power that induces another person to give consideration or to act on any basis other than the merits of the matter.**

viii. **"Foreign Prominent Public Official" means (as defined in the Financial Intelligence Centre Amendment Act No 1 of 2017) an individual who holds or has held at any time in the preceding 12 (twelve) months, in any foreign country a prominent public function.**

ix. **"FPPO" means a Foreign Prominent Public Official.**

x. **"Improper influence" means personal power that induces another person to give consideration or to act on any basis other than the merits of the matter.**

xi. **"The Employer" means the South African National Roads Agency SOC Limited (SANRAL) with registration number 1998/009584/30.**

xii. **"Senior Management" means the Executive Committee or its individual members.**

9. **A separate declaration is required from each DPIP, FPPO and FIN. In the event that the tenderer is a Joint Venture (JV), a separate declaration from each DPIP, FPPO and Fin from each of the Joint Venture (JV) members, is required.**

Prominent Influential Persons (PIP's) Reporting Form

IDENTIFICATION PARTICULARS					
Primary Particulars	First Name	Surname		Middle Name	ID/Passport Number
Country Details	Country of Origin		Citizenship	Current Country of Residence	
CURRENT STATUS AND BACKGROUND					
Current Occupation	Occupational Title			Status	
				Active	Non-active
Is the potential/business partner (mark with an "X" whichever is applicable):					
a DPIP	a FPPO	a FIN	Family member or Close Associate of a DPIP/FPPO/FIN?		

KNOWN BUSINESS INTERESTS				
No	Name of Entity	Role in Entity	Status	
1			Active	Non-active
2				
3				
4				
5				
6				
7				
8				
9				
10				

MEDIA REPORTS / OTHER SOURCES OF INFORMATION
(Please reference all known negative or damaging media reports associated with the DPIP/FPPO/FIN)

Reporting Person/s:

Full names:		
Designation:		
Department:		
Head of Department:		
Head of Department's signature:	Date:	
Reporting Person's signature:	Date:	

DECLARATION / UNDERTAKING BY THE TENDERER

I, the undersigned, …… declare that:

- the information furnished on this declaration form is true and correct.
- I accept that, any action may be taken against me should this declaration prove to be false.

Signature: ……

Name: ……

Position: ……

Date: ……

Name of Tenderer: ……

FORM A6: CERTIFICATE OF FRONTING PRACTICES

BID NUMBER: NRA 2026/0084(B)

Fronting Practices

Window-dressing: This includes cases in which black people are appointed or introduced to an enterprise on the basis of tokenism and may be:

- Discouraged or inhibited from substantially participating in the core activities of an enterprise; and
- Discouraged or inhibited from substantially participating in the stated areas and/or levels of their participation;

Benefit Diversion: This includes initiatives implemented where the economic benefits received as a result of the B-BBEE Status of an enterprise do not flow to black people in the ratio as specified in the relevant legal documentation.

Opportunistic Intermediaries: This includes enterprises that have concluded agreements with other enterprises with a view to leveraging the opportunistic intermediary's favourable B-BBEE status in circumstances where the agreement involves:

- Significant limitations or restrictions upon the identity of the opportunistic intermediary's suppliers, service providers, clients or customers;
- The maintenance of their business operations in a context reasonably considered improbable having regard to resources; and
- Terms and conditions that are not negotiated at arms-length on a fair and reasonable basis.

Responsibility to Report Fronting

In order to effectively deal with the scourge of Fronting, verification agencies, and/or procurement officers and relevant decision makers are encouraged to obtain a signed declaration from the clients or entities that they verify or provide business opportunities to, which states that the client or entity understands and accepts that the verification agency, procurement officer or relevant decision maker may report Fronting practices to **the dti**. Intentional misrepresentation by measured entities may constitute fraudulent practices, public officials and verification agencies are to report such cases to **the dti**.

Fronting Indicators

• The black people identified by an enterprise as its shareholders, executives or management are unaware or uncertain of their role within an enterprise;
• The black people identified by an enterprise as its shareholders, executives or management have roles of responsibility that differ significantly from those of their non-black peers;
• The black people who serve in executive or management positions in an enterprise are paid significantly lower than the market norm, unless all executives or management of an enterprise are paid at a similar level;
• There is no significant indication of active participation by black people identified as top management at strategic decision making level;
• An enterprise only conducts peripheral functions and does not perform the core functions reasonably expected of other, similar, enterprises;
• An enterprise relies on a third-party to conduct most core functions normally conducted by enterprises similar to it;
• An enterprise cannot operate independently without a third-party, because of contractual obligations or the lack of technical or operational competence;
• The enterprise displays evidence of circumvention or attempted circumvention;
• An enterprise buys goods or services at a significantly different rate than the market from a related person or shareholder;
• An enterprise obtains loans, not linked to the good faith share purchases or enterprise development initiatives, from a related person at an excessive rate; and
• An enterprise shares all premises and infrastructure with a related person, or with a shareholder with no B-BBEE status or a third-party operating in the same industry where the cost of such premises and infrastructure is disproportionate to market-related costs.

DECLARATION

I, the undersigned, ……..…… in submitting the accompanying tender on behalf of the tenderer do hereby make the following statements that I certify to be true and complete in every respect:

1. I have read and understand the contents of this certificate.
2. I accept that the Employer may report fronting practices to the Department of Trade and Industry.
3. I accept that intentional mis-representation by measured entities may constitute fraudulent practices that shall be reported to the Department of Trade and Industry and B-BBEE Commissioner.

SIGNATURE: ……

DATE: ……

NAME: ……

POSITION: ……

FORM A7: REGISTRATION ON NATIONAL TREASURY CENTRAL SUPPLIER DATABASE

BID NUMBER: NRA 2026/0084(B)

The tenderer shall provide a pdf copy of the supplier registration form from the National Treasury Central Supplier Database (www.treasury.gov.za). Tenderers who are not registered on the Central Supplier Database at tender closure will be declared non-responsive (refer to Tender Data, Clause C.2.1.1). In the case of a Joint Venture or a Targeted Enterprise, a pdf copy of the supplier registration form must be provided for each member of the Joint Venture or Targeted Enterprise.

Name of Service Provider: ……

Central Supplier Database Supplier Number: ……..

Supplier Commodity: ……...

Delivery Location: ……

FORM A8: DECLARATION OF TENDERER'S LITIGATION HISTORY

BID NUMBER: NRA 2026/0084(B)

Note to Tenderer:

1. **The tenderer shall list below details of any litigation with which the tenderer (including its directors, shareholders or other senior members in previous companies) has been involved with any organ of state or state department within the last ten years. The details must include the year, the litigating parties, the subject matter of the dispute, the value of any award or estimated award if the litigation is current and in whose favour the award, if any, was made.**

Client	Other litigating party	Dispute	Award value	Date resolved

FORM A9: CERTIFICATES OF TAX COMPLIANCE (Incorporating SBD2)

BID NUMBER: NRA 2026/0084(B)

Note to Tenderer:

The tenderer shall complete the declaration below:

I, ... (name) the undersigned in my capacity as ..... (position) on behalf of ..... (name of company) herewith grant consent that SARS may disclose to the South African National Roads Agency SOC Limited (SANRAL) our tax compliance status.

For this purpose our unique security personal identification number (PIN) is .....

In the event of a joint venture or a Targeted Enterprise each member shall comply with the above requirement.

..... **.....**
SIGNATURE **DATE**

FORM A10: SCHEDULE OF DEVIATIONS OR QUALIFICATIONS BY TENDERER

BID NUMBER: NRA 2026/0084(B)

PROJECT NUMBER	PAGE	DESCRIPTION

FORM A11: BIDDER'S DISCLOSURE SBD4

BID NUMBER: NRA 2026/0084(B)

Notes to tenderer:

i. Definitions:
   a) "State" means:
      - any National or Provincial Department, National or Provincial Public Entity or Constitutional Institution within the meaning of the Public Finance Management Act, 1999 (Act No 1 of 1999);
      - any Municipality of Municipal Entity;
      - Provincial Legislature;
      - National Assembly or the National Council of Provinces; or
      - Parliament.
   b) "Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

ii. In the case of a joint venture (JV), a separate declaration form is to be completed and submitted by each JV member.

iii. If the Form is omitted or blank; or if the tenderer found to have failed to declare conflict or declare false information, The tender will be declared non-responsive and should it be discovered after the award of a contract, contract maybe terminated and tenderer will be ultimately restricted from doing business with the State.

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

a. Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise, employed by the state? YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? YES/NO

2.2.1 If so, furnish particulars:

……

……

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO

If so, furnish particulars:

……

……

DECLARATION

I, the undersigned, (name)……. in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

[2] Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE BE FALSE.

Signed:……..……Date:……..……..

Name:…….……Position…….

Tenderer: …….

FORM A12: TENDERER'S B-BBEE VERIFICATION CERTIFICATE (INCORPORATING SBD 6.1)

BID NUMBER: NRA 2026/0084(B)

Notes to Tenderer:

A valid B-BBEE verification certificate must be submitted.

1.The tenderer's scorecard shall be a B-BBEE Certificate issued in accordance with:
- the amended Construction Sector Codes published in Notice 931 of 2017 of Government Gazette No. 41287 on 1 December 2017 by the Department of Trade and Industry; or
- in the event that the Measured Entity operates in more than one sector or a sub-sector, the scorecard for the sector or sub-sector in which the majority of its core activities (measured in terms of annual revenue) are located will be acceptable. The tenderer must comply with the annual revenue thresholds for EME or QSE or Generic in accordance with the amended Construction Sector Codes; and

i. The scorecard shall be submitted as a certificate attached to Returnable Schedule Form C1; and

ii. The certificate shall:

- be valid at the tender closing date; and
- have been issued by a verification agency accredited by the South African National Accreditation System (SANAS); or
- be in the form of a sworn affidavit or a certificate issued by the Companies and Intellectual Property Commission in the case of an Exempted Micro Enterprise (EME) with a total annual revenue of less than R1,8 million if issued in accordance with the amended Construction Sector Codes published in Notice 931 of 2017 of Government Gazette No. 41287 on 1 December 2017 by the Department of Trade and Industry; and
- have a date of issue less than 12 (twelve) months prior to the original advertised tender closing date (see Tender Data C.2.15); and

ii. A valid BBBEE Certificate shall contain:

- Name of enterprise as per enterprise registration documents issued by CIPC, and enterprise business address.
- Value-Added Tax number, where applicable.
- The B-BBEE Scorecard against which the certificate is issued, indicating all elements and scores achieved for each element. The actual score achieved must be linked to the total points as per the relevant Codes.
- B-BBEE status with corresponding procurement recognition level.
- The relevant Codes used to issue the B-BBEE verification certificate.
- Date of issue and expiry (e.g. 9 June 2018 to 8 June 2019). Where a measured entity was subjected to a re-verification process, due to material change, the B-BBEE Verification Certificate must reflect the initial date of issue, date of re-issue and the initial date of expiry. Re-verification does not extend the lifespan of the B-BBEE Verification Certificate.
- Financial period which was used to issue the B-BBEE Verification Certificate.

iii. A valid Sworn Affidavit shall contain:

- Name/s of deponent as they appear in the identity document and the identity number.
- Designation of the deponent as either the director, owner or member must be indicated in order to know that person is duly authorized to depose of an affidavit.
- Name of enterprise as per enterprise registration documents issued by the CIPC, where applicable, and enterprise business address.
- Percentage black ownership, black female ownership and whether they fall within a designated group.
- Indicate total revenue for the year under review and whether it is based on audited financial statements or management accounts.
- Financial year-end as per the enterprise's registration documents, which was used to determine the total revenue. The valid format of the Financial Year-End is Day/Month/Year
- B-BBEE status level. An enterprise can only have one status level
- Date deponent signed and date of Commissioner of Oath must be the same.

- Commissioner of Oath cannot be an employee or ex officio of the enterprise because, a person cannot by law, commission a sworn affidavit in which they have an interest, and

iv. Compliance with any other information requested to be attached to this Returnable Schedule Form C1; and

vi. In the event of a Joint Venture (JV), a project-specific consolidated (SANRAL project number indicated) valid B-BBEE verification certificate in the name of the JV, issued by a verification agency accredited by the South African National Accreditation System (SANAS) shall be submitted.

Signed:……..……Date:……..……..

Name:……..……Position…….

Tenderer:……..……

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 (SBD 6.1)

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

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1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value below R50 000 000 (all applicable taxes included).
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

a) The applicable preference point system for this tender is the 90/10 or 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	**90/80**
SPECIFIC GOALS	**10/20**
Total points for Price and Specific Goals	**100**

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and

disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right) \quad \text{or} \quad Ps = 90\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

The specific goals allocated points in terms of this tender	Criteria	Number of points allocated (80/20 system)	Number of points allocated (90/10 system)	Number of points claimed (80/20 or 90/10 system) (To be completed by the tenderer)
B-BBEE level scorecard of the tendering entity.	B-BBEE Level 1	20.00	10.00	
	B-BBEE Level 2	18.00	9.00	
	B-BBEE Level 3	14.00	6.00	
	B-BBEE Level 4	12.00	5.00	
	B-BBEE Level 5	8.00	4.00	
	B-BBEE Level 6	6.00	3.00	
	B-BBEE Level 7	4.00	2.00	

	B-BBEE Level 8	2.00	1.00	
	Non-compliant contributor	0.00	0.00	

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.

5. DECLARATION WITH REGARD TO COMPANY/FIRM

5.1. Name of company/firm…….

5.2. Company registration number: ……...

5.3. TYPE OF COMPANY/ FIRM

- □ Partnership/Joint Venture / Consortium
- □ One-person business/sole propriety
- □ Close corporation
- □ Public Company
- □ Personal Liability Company
- □ (Pty) Limited
- □ Non-Profit Company
- □ State Owned Company

[TICK APPLICABLE BOX]

5.4. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

……..

SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME: ……

DATE: ……

ADDRESS: ……

……

FORM A13: PROTECTION OF PERSONAL INFORMATION

BID NUMBER: NRA 2026/0084(B)

1. The following terms shall bear the same meaning as contemplated in Section 1 of the Protection of Person information act, No.4 of 2013.("POPIA"):

   consent; data subject; electronic communication; information officer; operator; person; personal information; processing; record; Regulator; responsible party; special information; as well as any terms derived from these terms.

2. SANRAL will process all information by the Respondent in terms of the requirements contemplated in Section 4(1) of the POPIA:

   Accountability; Processing limitation; Purpose specification; Further processing limitation; Information quality; Openness; Security safeguards and Data subject participation.

3. The Parties acknowledge and agree that, in relation to personal information that will be processed pursuant to this RFP, the Responsible party is "SANRAL" and the Data subject is the "Respondent". SANRAL will process personal information only with the knowledge and authorisation of the Respondent and will treat personal information which comes to its knowledge as confidential and will not disclose it, unless so required by law or subject to the exceptions contained in the POPIA.
4. SANRAL reserves all the rights afforded to it by the POPIA in the processing of any of its information as contained in this RFP and the Respondent is required to comply with all prescripts as detailed in the POPIA relating to all information concerning SANRAL.
5. In responding to this bid, SANRAL acknowledges that it will obtain and have access to personal information of the Respondent. SANRAL agrees that it shall only process the information disclosed by Respondent in their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law.
6. SANRAL further agrees that in submitting any information or documentation requested in this RFP, the Respondent is consenting to the further processing of their personal information for the purpose of, but not limited to, risk assessment, assurances, contract award, contract management, auditing, legal opinions/litigations, investigations (if applicable), document storage for the legislatively required period, destruction, de-identification and publishing of personal information by SANRAL and/or its authorised appointed third parties.
7. Furthermore, SANRAL will not otherwise modify, amend or alter any personal data submitted by the Respondent or disclose or permit the disclosure of any personal data to any third party without the prior written consent from the Respondent. Similarly, SANRAL requires the Respondent to process any personal information disclosed by SANRAL in the bidding process in the same manner.
8. SANRAL shall, at all times, ensure compliance with any applicable laws put in place and maintain sufficient measures, policies and systems to manage and secure against all forms of risks to any information that may be shared or accessed pursuant to this RFP (physically, through a computer or any other form of electronic communication).
9. SANRAL shall notify the Respondent in writing of any unauthorised access to information, cybercrimes or suspected cybercrimes, in its knowledge and report such crimes or suspected crimes to the relevant authorities in accordance with applicable laws, after becoming aware of such crimes or suspected crime. The Respondent must take all necessary remedial steps to mitigate the extent of the loss or compromise of personal information and to restore the integrity of the affected personal information as quickly as is possible.
10. The Respondent may, in writing, request SANRAL to confirm and/or make available any personal information in its possession in relation to the Respondent and if such personal information has been accessed by third parties and the identity thereof in terms of the POPIA. The Respondent may further request that Sanral correct (excluding critical/mandatory or evaluation information), delete, destroy, withdraw consent or object to the processing of any personal information relating to the Respondent in SANRAL's possession in terms of the provision of the POPIA and utilizing Form 2 of the POPIA Regulations.

11. In submitting any information or documentation requested in this RFP, the Respondent is hereby consenting to the processing of their personal information for the purpose of this RFP and further confirming that they are aware of their rights in terms of Section 5 of POPIA

Respondents are required to provide consent below:

YES		NO	

12. Further, the Respondent declares that they have obtained all consents pertaining to other data subject's personal information included in its submission and thereby indemnifying Sanral against any civil or criminal action, administrative fines or other penalty or loss that may arise as a result of the processing of any personal information that the Respondent submitted.
13. The Respondent declares that the personal information submitted for the purpose of this RFP is complete, accurate, not misleading, is up to date and may be updated where applicable.

Signature of Respondent's authorised representative: _____

Should a Respondent have any complaints or objections to processing of its personal information, by SANRAL, the Respondent can submit a complaint to the Information Regulator on https://www.justice.gov.za/inforeg/, click on contact us, click on complaints.IR@justice.gov.za

Signed:……..……Date:……..……..

Name:……..……Position……

Tenderer:……..……

FORM A14: CERTIFICATE OF PERMISSION TO CONDUCT DUE DILIGENCE INVESTIGATION

BID NUMBER: NRA 2026/0084(B)

Notes to tenderer

1. **The tenderer shall complete the declaration below.**
2. **In the event of a Joint Venture (JV), each member of the JV shall comply with the above requirements.**

I, ……. (name), the undersigned in my capacity as

…… (position), on behalf of

…… (name of company), herewith grant consent that SANRAL or any of their appointed Service Providers may conduct a due diligence investigation on ……. (name of company)
to evaluate our ability to perform the contract as stipulated in the Standard Conditions of Tender, Clause C.3.13(b).

In addition, any information in this regard requested by SANRAL or any of their appointed Service Providers, shall be submitted within the timelines of the request.

…… **……**

SIGNATURE **DATE**

FORM A15: DECLARATION OF TENDERER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

BID NUMBER: NRA 2026/0084(B)

Notes to tenderer:

1. **This declaration:**
   a) **must form part of all tenders submitted.**
   b) **in the case of a Joint Venture (JV), must be completed and submitted by each member of the JV.**
2. **This form serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse and/or misused the State's procurement of the supply chain management system.**
3. **The tender of any tenderer may be disregarded if that tenderer or any of its directors have –**
   a) **Abused and/or misused the State's procurement and/or supply chain management system;**
   b) **committed fraud, corruption or any other improper conduct in relation to such State system; and/or**
   c) **has been charged with fraud, corruption or any other improper conduct whether of a criminal or civil nature during the course and scope of rendering services to the state or any other party and/or entity; or**
   d) **failed to perform on any previous contract (with the State).**
4. **In order to give effect to the above, the following questionnaire must be completed and submitted with this tender.**

4.1	Is the tenderer or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? **Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the *audi alteram partem* rule was applied.** The Database of Restricted Suppliers now resides on the National Treasury website (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.1.1	If Yes, furnish particulars:		
4.2	Is the tenderer or any of its directors listed on the Register for Tender Defaulters in terms of Section 29 of the Prevention and Combatting of Corrupt Activities Act (No. 12 of 2004)? **The Register for Tender Defaulters can be accessed on the National Treasury website ((**www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.2.1	If Yes, furnish particulars:		

4.3	Was the tenderer or any of its directors convicted by a court of law (including a court outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes □	No □
4.3.1	If Yes, furnish particulars:		
4.4	Was any contract between the tenderer and any Organ of State terminated during the past five years on account of failure to perform on or comply with the contract?	Yes □	No □
4.4.1	If Yes, furnish particulars:		

CERTIFICATION

I, the undersigned, ...
certify that the information furnished on this declaration form is true and correct.

I accept that, in addition to cancellation of a contract, action may be taken against me should this declaration prove to be false.

Signature: .....

Name: .....

Position: .....

Date: .....

Name of tenderer: .....

FORM A16: SCHEDULE OF ADDENDA TO TENDER DOCUMENTS

BID NUMBER: NRA 2026/0084(B)

Note to tenderer:

If an addendum containing material amendments is not incorporated by the tenderer in his tender offer, the tender will be declared non-responsive.

We confirm that the following communications received from the Employer before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer:		
	Date	**Title or Details**
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

FORM A17: CERTIFICATE OF INSURANCE COVER

BID NUMBER: NRA 2026/0084(B)

Notes to Tenderer:

1. **Scan certificate of insurance cover on a flash drive**
2. **In the event of the tenderer being a joint venture/consortium the details of the individual members must also be provided.**

The tenderer shall provide the following details of this insurance cover:

i) Name of Tenderer: .....

ii) Period of Validity: .....

iii) Value of Insurance:

- Professional Indemnity (for each and every case)

  Company: .....

  Value: .....

- General public liability

  Company: .....

  Value: .....

- Third party liability

  Company: .....

  Value: .....

FORM A18: TENDERER'S REGISTERED FINANCIAL SERVICE PROVIDER LETTER AND BANK DETAILS

BID NUMBER: NRA 2026/0084(B)

Notes to tenderer:

1. **The tenderer shall attach to this form a letter (dated less than 3 months prior to the tender closing date) from the bank confirming his account. Tenderers that fail to comply may be declared non-responsive in terms of Tender Condition C.3.8 or C3.13.**

2. **The tenderer's banking details as they appear below shall be completed.**

3. **In the event that the tenderer is a joint venture enterprise, details of all the members of the joint venture shall be similarly provided and attached to this form.**

The tenderer shall provide the following:

i) Name of account holder: .....

ii) Account number: .....

iii) Bank name: .....

iv) Branch number: .....

v) Bank and branch contact details: .....

FORM A19: SCHEDULE OF CURRENT COMMITMENTS

BID NUMBER: NRA 2026/0084(B)

Notes to Tenderer:

1. **The tenderer shall list below all projects with which proposed personnel are currently involved.**
2. **The start date in column 4 of the table below is that date indicated in the tender documents as being the intended start of the duties of the key personnel (i.e. expected start of design or supervisory duties).**
3. **In the event of a joint venture enterprise, details of all the members of the joint venture shall similarly be attached to this form.**

NAME & POSITION	PROJECT	CLIENT	START DATE (M/Y)	DURATION (MONTHS)	VALUE OF SERVICE

FORM A20: CERTIFICATE OF COMPLIANCE WITH OCCUPATIONAL HEALTH AND SAFETY ACT, 1993 AND CONSTRUCTION REGULATIONS, 2014 AS WELL AS COID ACT, 1993

BID NUMBER: NRA 2026/0084(B)

Notes to tenderer:

1. **Discovery that the tenderer has failed to make proper disclosure may result in the Employer terminating a contract that flows from this tender on the ground that it has been rendered invalid by the tenderer's misrepresentation.**

2. **The tenderer shall attach to this form evidence that he is registered and in good standing with the Compensation Fund in terms of Section 80 of the Compensation for Injury and Disease Act (COID) (Act 130 of 1993).**

3. **The tenderer is required to disclose, by also attaching documentary evidence to this form, all inspections, investigations and their outcomes conducted by the Department of Labour into the conduct of the tenderer at any time during the 36 (thirty six) months preceding the date of the tender.**

4. **In the event of a Joint Venture (JV), all members shall comply with the above requirements.**

FORM A21: DECLARATION OF TENDERER'S FINANCIAL SUBMISSION

BID NUMBER: NRA 2026/0084(B)

Notes to tenderer:

1. The signatory for the tenderer shall complete and sign this form declaring his/her understanding of the declaration form taking note of the points extracted below as contained in the tender document.

I, the undersigned, …….
declare that:

I have submitted a balanced tender and have not tendered any negative rates. I accept the risk of doing any work at our own tendered rates. However, I will re-balance my unit rates on request from the Employer where any unduly low or high rates are pointed out. I realise that by balancing my unit rates my tender amount will remain unchanged as prescribed in Clause C.3.9 of the tender document.

The above information is to the best of my knowledge true and correct.

SIGNATURE: ……

Signed and sworn before me at …… on the ……. day of

..... 20.....

The deponent having:

i. Acknowledged that he/she knows and understands the contents hereof;
ii. Confirmed that he/she has no objection to the taking of the prescribed oath;
iii. That he/she considered the prescribed oath as biding upon his/her conscience; and

……..
COMMISIONER OF OATHS

FORM A22: DECLARATION OF INDEPENDENT TECHNOLOGY-BASED INTELLECTUAL SERVICE PROVIDER

BID NUMBER: NRA 2026/0084(B)

Notes to tender:

- **The signatory for the tenderer (as per Form A2) shall complete and sign this form.**
- **In the event that the tenderer is a Joint Venture, a declaration is required from each member of the Joint Venture.**
- **Failure to declare may result in a non-responsive tender.**

I, the undersigned, …… declare that the tenderer.

1. Is a natural person or legal entity which provides independent technology-based intellectual services in the built, human and natural environment to clients for a fee;
2. Is not engaging in or is not a subsidiary or holding company that engages in manufacturing or construction;
3. Is not in substance owned by the State or a similar public body;
4. Is not in substance the design department of a development, manufacturing or construction enterprise.

Signed and sworn before me at …….. on the …… day of

…… 20……

……..
SIGNATURE

The deponent having:

1. Acknowledge that he/she knows and understands the contents hereof,
2. Confirmed that he/she has no objection to the taking of the prescribed oath,
3. That he/she considered the prescribed oath as binding on his/her conscience, and
4. The Regulations contained in the Government Gazette Notice R1258 of July 1972 and R1648 of August 1977 having been complied with.

……
COMMISSIONER OF OATHS

FORM A23: CERTIFICATE OF SINGLE TENDER SUBMISSION

BID NUMBER: NRA 2026/0084(B)

Notes to tenderer:

1. **This certificate serves as a declaration by the tenderer that a single tender was submitted.**
2. **In the case of a Joint Venture (JV) or a Targeted Enterprise or Key Person(s), a separate certificate is to be completed and submitted by each JV member or Targeted Enterprise.**

DECLARATION

I, the undersigned, ……..…… in submitting the accompanying tender on behalf of the tenderer do hereby make the following statements that I certify to be true and complete in every respect:

1. I have read and understand the notes to, and the contents of, this certificate.
2. I understand that the accompanying tender and any other tender shall be disqualified in the event that I, including a Joint Venture partner or a Targeted Enterprise), participate in more than 1 (one) tender.

SIGNATURE: ……

DATE: ……

NAME: ……

POSITION: ……

FORM B1.1: CONTRACT ENGINEER'S TECHNICAL/MANAGERIAL RECORD

Note to tenderer:

a. **Must complete Form B1.1 provided in Microsoft Excel format.**
b. **If this Form is omitted or incomplete or the proposed candidate does not meet the minimum experience, the tender will be declared non-responsive.**



FORM B1.2: ALTERNATE TO CONTRACT ENGINEER'S TECHNICAL/MANAGERIAL RECORD

Note to tenderer:

a. Complete Form B1.2 provided in Microsoft Excel format (If Applicable).



FORM B2.1: CONTRACT ENGINEER'S QUALIFICATION AND REGISTRATION RECORD

Note to tenderer:

a. **Must complete Form B2.1 provided in Microsoft Excel format.**

b. **The tender will be declared non-responsive if:**
   - **The proof of qualification and registration record are not submitted: or**
   - **The proposed key person does not have appropriate qualification; or**
   - **The proposed key person is not registered.**



FORM B2.2:ALTERNATE TO CONTRACT ENGINEER'S QUALIFICATION AND REGISTRATION RECORD

Note to tenderer:

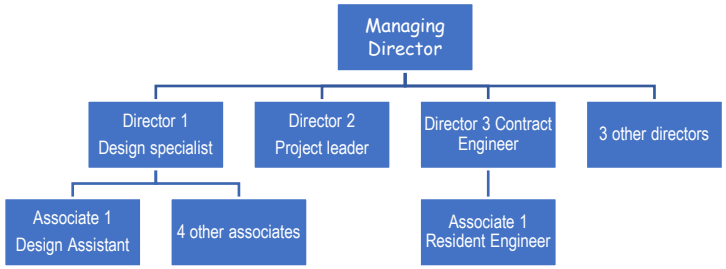
a. **Complete Form B2.2 provided in Microsoft Excel format (If Applicable).**



FORM B3: TENDERER'S PROJECT STRUCTURE

Notes to tenderer:

1. **Must complete Form B3 provided in Microsoft Excel format.**
2. **The intention of this form is to demonstrate the tenderer's project structure, as well as the lines of responsibility between members of the project team and between the project team and the overall company structure. The tenderer must attach his own organogram to this form.**
3. **Tenderers which are large companies may simplify the organogram by 'rolling up' portfolios e.g. combining directors/associates into one box of the organogram. However, the individual positions of the Key Persons within the structure must still be shown.**
4. **Joint Venture tenders will require each element of the venture to submit separate organograms that show the individual structure of each member company and the lines of responsibility of the proposed personnel involved in the project. In addition there must also be a combined organogram that indicates how the joint venture itself will function and the proposed share of the work. Joint Venture tenderers shall note that the share of work indicated will be used in the analysis of such a tenderers preference proposed on returnable form A12, and that if awarded the share of work shall become a contractual obligation between the members of the joint venture.**
5. **State the city or town where the company's head office is located. The locality of regional or satellite office, regardless of degree of autonomy or size is not required. Only submit the number of offices other than the head office. Do not count offices outside RSA.**
6. **Registered professional engineers, technicians or technologists means those who are involved in the road construction/transport industry as well as allied fields such as environmental professionals. Registered professionals of other disciplines (e.g. mechanical) are considered as employees only.**



Refer to EXCEL file provided

FORM B4: CERTIFICATE OF QUALITY SYSTEMS

Notes to Tenderer:

a. **Must complete Form B4 provided in Microsoft Excel format.**
b. **Attach to this form a current ISO, or similar system, certificate or brief summary of the in-house systems used.**
c. **Sufficient detail must be provided to clearly identify management systems for which accreditation has been issued, in the case of a certificate, or are being applied in the case of in-house programmes.**
d. **Summaries shall not be more than 2x A4 pages.**
e. **Only relevant ISO accreditation contemplated for the work specified shall score maximum points.**
f. **Attach a copy of the relevant certificate (pdf.) to the flash drive or on ARIBA.**



FORM B5: MANAGEMENT PROPOSAL

The tenderer is required to submit his Project Management Proposal and attach it to this page.

The Management Proposal including a description of the methodology and workplan for performing the duties shall follow the headings and sub-heading as listed below:

Design Methodology

Provide information on process that will be followed to carry out evaluation and produce road condition report.

Supervision Methodology

Provide a breakdown of the personnel and time allocation to ensure that the requirements of Clauses C3.5.3 and C3.5.6 are met.

Supervision Structure

Provide an organogram indicating staff that will be permanently allocated to this project as well as ad-hoc specialists that will be available to provide support.

Refer to EXCEL file provided

FORM B6: PAST PERFORMANCE EXPERIENCE

Notes to Tenderer:

1. **The tenderer is required to submit evidence of past performance for 3 (three) projects of similar scope, i.e. Routine road maintenance, completed by the tenderer in the last 10 (ten) years.**

2. **Evidence of past performance can be in the form of the following:**

   * **CIDB Annexure 1: PSP Performance Report**
   * **Reference letters from Client or Client's representative (see template below)**

   Performance reports and Reference letters should be signed by all relevant parties.

3. **In the event that the initial contract duration was extended, the original contractual completion date shall be regarded as the project completion date for evaluation purposes.**

   For projects which falls in this category the tenderer shall submit the following:
   * **CIDB Annexure 4: PSP Performance Report (The tenderer shall submit the latest CIDB: Annexure 4, which shall not be older than 6 months prior to tender close)**
   * **Letter for extension of the works contract indicating the original completion date and the extended completion date.**

4. **For tenderers with less than 3 (three) completed projects, the following will be acceptable:**

   * **Sworn affidavit (see template below)**

5. **Failure to submit a completed and signed CIDB Annexure 1 Performance Report, or a signed Reference letter from the Client/Client's representative, or a Sworn Affidavit will result in 0 (zero) points for past performance.**

6. **For Consortiums and Joint Ventures, the CIDB Annexure 1: PSP Performance Report or Reference letters must be in one of the companies or JV partner names.**



AFFIDAVIT FOR PAST PERFORMANCE

Notes to tenderer:

1. **Complete the Affidavit provided in MS Excel format.**
2. **A copy of the Affidavit must be printed and signed.**

REFERENCE LETTER FOR PAST PERFORMANCE

Note to tenderer:

1. **Letter to be on Client's letterhead stating the following:**

South African National Roads Agency SOC Ltd
BID NUMBER: NRA 2026/0084(B)

ATTENTION: Procurement Department
REFERENCE LETTER FOR PAST PERFORMANCE RELATED TO ……. *(insert project number)*
FOR THE …….. *(insert project description)*

This letter serves to confirm that ……. *(insert name of tenderer)* completed the subject project to the value of R…… *(insert value of project)* on …… *(insert date)*.

Rate the performance of the tenderer for the reference project on the table below:

Rating	**Poor**	**Adequate**	**Good**	**Excellent**
SANRAL score	1	3	4	5
Mark the relevant box with "x"				

Pro-forma

Were the quality /specifications complied with? YES / NO*

* If no, please furnish details:
……

……
Will you recommend this supplier to anyone without reservations? YES / NO

Any enquiries relating to this project can be addressed to …….. *(insert the name, contact number and e-mail address of reference)*.

Signed by: ……
…… ……..
(Print Name of signatory) Date

Designation of signatory: …….

FORM B7: TARGETED ENTERPRISE/SUB-CONTRACTOR DETAILS AND DECLARATION

Notes to tenderer: The minimum subcontracting requirement for the project is contained in the table below:

This project shall be a Category 2 project.

Category 1 project	***Category 2 project***	***Category 3 project***
Contract Value < R6M	***Contract Value R6m < R25M***	***Contract Value > R25M***
1. No sub-contracting for EME and the submission of Form B7 is not required for this project. 2. Minimum sub-contracting requirement for QSE and Generic entities is 30% - refer to Clause 11.8 of the Conditions of Contract. 3. All tendering Generic and QSE entities: • Must complete Form B7 provided in MS Excel format and include supporting documents. • Must complete Form B7 for each and every Targeted Enterprise/sub-contractor to be utilised. • Must provide a signed duplicate Form B7 in pdf format (signed by both the Tenderer and the Targeted Enterprise/sub-contractor for each proposed Targeted Enterprise where applicable). 4. When selecting a Targeted Enterprise/sub-contractor, ensure that the following requirements are adhered to: • Targeted Enterprise/sub-contractor are limited to participate in a maximum of 6 (six) concurrent projects with the Service Provider and the Employer. • Compliance with the definition of a Targeted	1. Minimum sub-contracting requirement for EME, QSE and Generic entities is 30% - refer to Clause 11.8 of the Conditions of Contract. 2. All Generic entities: • Must complete Form B7 provided in MS Excel format and include supporting documents. • Must complete Form B7 for each and every Targeted Enterprise/sub-contractor to be utilised. • Must provide a signed duplicate Form B7 in pdf format (signed by both the Tenderer and the Targeted Enterprise/sub-contractor for each proposed Targeted Enterprise where applicable). 3. When selecting a Targeted Enterprise/sub-contractor, ensure that the following requirements are adhered to: • Targeted Enterprise/sub-contractor are limited to participate in a maximum of 6 (six) concurrent projects with the Service Provider and the Employer. • Compliance with the definition of a Targeted Enterprise as stated in the Conditions of Contract in Clause 1: Definitions.	1. Minimum sub-contracting requirement for all EME, QSE and Generic entities is 30% - refer to Clause 11.8 of the Conditions of Contract. 2. All tendering entities: • Must complete Form B7 provided in MS Excel format and include supporting documents. • Must complete Form B7 for each and every Targeted Enterprise/sub-contractor to be utilised. • Must provide a signed duplicate Form B7 in pdf format (signed by both the Tenderer and the Targeted Enterprise/sub-contractor for each proposed Targeted Enterprise where applicable). 3. When selecting a Targeted Enterprise/sub-contractor, ensure that the following requirements are adhered to: • Targeted Enterprise/sub-contractor are limited to participate in a maximum of 6 (six) concurrent projects with the Service Provider and the Employer. • Compliance with the definition of a Targeted Enterprise as stated in the Conditions of Contract in Clause 1: Definitions.

Refer to EXCEL file provided

Enterprise as stated in the Conditions of Contract in Clause 1: Definitions. • Compliance with Treasury Regulation – refer to Clause 11.2 of the Contract Data. • It is encouraged that Targeted Enterprises from the Province in which the project is located participate in a minimum of 1/3 (one third) of the specified percentage of Contract Price • (Excluding provisional and prime cost sums and the respective mark-up but including provision for site supervision staff and the respective mark-up) – refer to Clause 5.1.7 of the Contract Data.	• Compliance with Treasury Regulation – refer to Clause 11.2 of the Contract Data. • It is encouraged that Targeted Enterprises from the Province in which the project is located participate in a minimum of 1/3 (one third) of the specified percentage of Contract Price • (Excluding provisional and prime cost sums and the respective mark-up but including provision for site supervision staff and the respective mark-up) – refer to Clause 5.1.7 of the Contract Data. 4. Supporting documents required: • For Targeted Enterprises from the Province in which the project is located: proof of address older than 3 (three) months and proof of B-BBEE status. • For other Targeted Enterprises: proof of B-BBEE status.	• Compliance with Treasury Regulation – refer to Clause 11.2 of the Contract Data. • It is encouraged that Targeted Enterprises from the Province in which the project is located participate in a minimum of 1/3 (one third) of the specified percentage of Contract Price • (Excluding provisional and prime cost sums and the respective mark-up but including provision for site supervision staff and the respective mark-up) – refer to Clause 5.1.7 of the Contract Data. 4. Supporting documents required: • For Targeted Enterprises from the Province in which the project is located: proof of address older than 3 (three) months and proof of B-BBEE status. • For other Targeted Enterprises: proof of B-BBEE status.

Refer to EXCEL file provided

Signed:……..Date:……..

Name:……..……Position……

Tenderer:……..……